

Academic Program

Definition of Academic Terms

Degrees

Union University offers eight traditional undergraduate degrees—Bachelor of Arts, Bachelor of Music, Bachelor of Science, Bachelor of Science in Medical Technology, Bachelor of Science in Engineering, Bachelor of Science in Nursing, Bachelor of Science in Business Administration, and the Bachelor of Social Work—and seven graduate degrees—the Master of Education, the Master of Arts in Education, the Master of Business Administration, the Master of Science in Nursing, Master of Arts in Intercultural Studies, the Educational Specialist and the Doctor of Education (described in the graduate catalogue). Adult Studies programs are described elsewhere in the *Catalogue*.

A student may have two baccalaureate degrees conferred when the requirements of both have been met, provided the student has a minimum of 30 resident hours to offer, over and above that required for the first degree. A new major including a minimum of 15 upper-level hours in the major taken at Union and any prerequisites to the major must be completed for the second degree.

Upon completion of degree requirements, the student is awarded the appropriate diploma for his/her degree.

Credit Hour

The unit for counting credit is the semester hour. A semester hour is defined as an hour of class work a week, or its equivalent in laboratory, pursued for one semester.

Full-Time Student

To be classified as a full-time student during a semester, a student must carry a credit hour load of 12 semester hours; for full-time status in the Winter Term or each of the Summer Terms, a student must carry a minimum of three hours.

Grades and Quality Points

- A is reserved for performance that is definitely superior in quality.
- B is for consistently good work that is above average.
- C is for satisfactory performance.
- D is for minimal passing.
- F indicates failure.

Both Progress Reports and Final Grades are reported by letter which may be interpreted in percentage figures: A 95-100, B 85-94, C 75-84, D 65-74, F below 65. A, B, C, and D are passing grades; F is failure; N is audit. The grade of I, indicating incomplete work, must be made up within the first five weeks of the Fall/Spring semester following issuance; otherwise, the course is graded to reflect the incomplete work. The grade of IP (In Progress) will be issued for courses which by design extend into the following term or semester. Pass-fail courses are graded P for pass and FF for failure. W is reserved for withdrawal from a course beyond the period allowed for officially dropping a course. Withdrawal may be granted by the Registrar after this period if the student meets conditions as stated under regulations concerning dropping of classes.

The following are the grades with their corresponding quality credits:

- A—4 quality points per hour of credit
- B—3 quality points per hour of credit
- C—2 quality points per hour of credit
- D—1 quality points per hour of credit
- I—0 quality points per hour of credit
- I, P, IP, F, FF, N—0 quality points per hour

To determine the Grade Point Average (GPA), the quality points earned are divided by the semester hours attempted. The grade of P will not be included in the GPA, but

the credit will be included in the hours for graduation.

Good Academic Standing is defined as the minimum acceptable cumulative GPA for graduation, 2.00. Policy regarding students who fail to meet this standard is detailed below under “Scholastic Regulations.”

Students are allowed to repeat courses to improve the grade and cumulative GPA. Repeat of D and F grades is strongly encouraged. The most recent grade earned is the grade calculated in the cumulative GPA and in consideration for graduation.

Faculty Advisor

Advisors are assigned within the department of the student’s major. The freshman undecided about his/her major will be advised by the Center for New Students. Advisors will assist students in planning schedules and defining educational and career goals.

Union University’s academic advisement program is based upon the supposition that any degree-seeking student accepted for enrollment is a responsible adult seeking a liberal arts education. Advisors will inform advisees of the academic requirements and attempt to guide them through the program of study toward their chosen major; however, they may not assume the responsibility for the student.

Student Classification

FRESHMAN	A student who has met entrance requirements and who is carrying at least 12 semester hours.
SOPHOMORE	A student who has at least 24 hours of college credit.
JUNIOR	A student who has at least 56 hours of college credit.
SENIOR	A student who has at least 86 hours of college credit.

Size of Classes

Union University is committed to providing class sizes that facilitate an excellent professor to student ratio. Yet the University reserves the right to cancel a scheduled class if there is not sufficient support from student enrollment.

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Description and Numbering of Courses

A brief description for each course is found within the respective section of the *Catalogue*. A prerequisite to a course may be cited as another course or condition that must be met satisfactorily before the student may register for the course. A Corequisite refers to a requirement that must be completed prior to or at the same time as the course. Co- and Prerequisites are enforced at the discretion of the instructor.

A course syllabus giving greater detail of topics covered and requirements is distributed at the first class meeting. Copies are filed in the appropriate school/college dean’s office.

Undergraduate courses are numbered from 100 to 499. Courses from 100 to 199 are freshman courses; freshmen are restricted to 100 and 200 level courses. Courses from 200 to 299 are sophomore courses; sophomores are restricted to 100-300 level courses. Courses from 300 to 399 are junior courses. Courses from 400 to 499 are senior courses. Courses above 499 are graduate courses.

Honor Students

Students making an average of 3.5 or above earned in courses taken at Union University graduate with **Latin Honors** as follows: 3.50-3.66, *cum laude*; 3.67-3.83, *magna cum laude*; 3.84 and above, *summa cum laude*. To qualify for these honors, a student must complete at least 56 hours at Union University.

Students who are enrolled for 12 or more hours and earn an average of 3.5 or above are placed on the semester honor roll, which is entitled the **Dean’s List** and those with a 4.0 are placed on the **President’s List**.

Undergraduate Academic Programs

Graduate Programs in Business, Education, International Studies and Nursing are detailed in the *Graduate Catalogue*.

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Department	Majors	Degrees	Emphases	Concentrations	Minors
Art	Art* Digital Media Studies	BA BA or BS	Art	Drawing, Painting, Ceramics, Sculpture, Graphic Design	Art
Biology	Biology*	BS		Pre-professional	Biology
Business Administration	Accounting Economics and Finance International Business Management Marketing Politics, Philosophy, and Economics Organizational Leadership	BSBA BSBA BSBA BSBA BA or BS BSOL®		Accounting**® Basic Business* Data Processing*	Accounting Business Administration Economics Finance Management Marketing Management of Information Systems
Chemistry	Chemistry Medical Technology Chemical Physics	BS BSMT BS		Pre-Professional	Chemistry
Christian Studies	Christian Studies Philosophy (Christian Studies) Philosophy (General Studies) Church History Biblical Studies Biblical Studies Languages Christian Ethics Theology Youth Ministry Politics, Philosophy and Economics Sport Management	BA BA BA BA BA BA BA BA BA BA or BS Diploma® AD® BS	Ministry Sport Ministry		Christian Studies Philosophy Biblical Languages Christian Ethics Theology Youth Ministry
Communication Arts	Journalism Broadcasting Theatre-Speech* Public Relations/ Advertising Digital Media Studies	BA or BS BA or BS BA or BS BA or BS BA or BS	Communication Arts		Journalism Broadcasting Film Studies Theatre-Speech Public Relations /Advertising
Education	Liberal Studies Learning Foundations Special Education	BS BS BS	Grades 5-8 Grades preK-3 Grades K-8 Modified Comprehensive Early Childhood	Teacher Licensure	Professional* Education: PreK-4 K-8 5-8 7-12 K-12 SE
Engineering	Engineering	BSE	Electrical Mechanical		
English	English*	BA		Literature Writing	English
History and Political Science	History* Political Science* Politics, Philosophy, and Economics	BA or BS BA or BS BA or BS			History Political Science
Language	French* Spanish* Teaching English as a Second Language*	BA BA BA	Literature & Culture Language & Culture		French Spanish Greek Teaching English as a Second Language

Undergraduate Academic Programs

Department	Majors	Degrees	Emphases	Concentrations	Minors
Mathematics and Computer Science	Mathematics* Computer Science Digital Media Studies	BA or BS BA or BS BA or BS	Computer Science		Actuarial Science Mathematics Computer Science Computer Information Systems
Music	Music Education Music Church Music Performance Music Theory Music	BM BM BM BM BM BA	General/Choral* Instrumental/Band* Christian Studies Communication Arts Management Marketing Voice Organ Piano Organ Organ Voice Voice Organ Piano Instrumental Music	Available in each: Instrumental Organ Piano Voice	Music
Nursing	Nursing	BSN		Basic 4 year RN to BSN® LPN to BSN	
Physical Education, Wellness and Sport	Physical Education* Sport Management Sports Medicine Athletic Training	BS BS BS BS	Sport Communication Sport Marketing Sport Ministry Exercise Science and Wellness		Physical Education Health Education* Athletic Coaching
Physics	Physics* Physical Science Engineering Physics	BS BS BS			Physics
Psychology	Psychology	BA or BS			Psychology
Sociology and Social Work	Sociology Social Work* Family Studies	BA or BS BSW BA or BS			Sociology Human Studies Family Studies
Special Programs	Intercultural Studies	BA	Global Regional		Intercultural Studies Interdisciplinary Honors Interdisciplinary Studies

ACADEMIC PROGRAM

* Teacher Licensure available

® Adult Studies Program

General Academic Policies and Procedures

Change of Classes

After registration, a student may change his/her schedule by:

1. Obtaining proper forms from Union Station.
2. Securing the signature of his/her advisor.
3. Processing forms at Union Station.

A fee of \$10.00 will be charged for schedule change after the start of classes. Exceptions will be made by the Registrar in instances beyond a student's control. See the University Calendar for the last date for changes in schedules.

Dropping of Classes

Courses may be dropped without academic penalty after the period allowed under circumstances of extreme illness, in which case a physician's certificate must be submitted and approved by the Registrar. Other circumstances beyond the student's control may be approved by the Registrar.

Students discontinuing class attendance without the Registrar's permission to drop will receive an "F" in those courses.

Registration for Courses as an Audit

Students may audit courses for personal enrichment on a space available basis. Registration must occur during the published period. The student will pay the audit and applicable materials fees. Audited courses do not apply toward a degree but will appear on the transcript without assignment of grade. The auditor may participate in the course as minimally or as fully as he/she chooses. The instructor may elect not to grade exams and other work of the auditor.

A student auditing a course may process drop/add forms to earn credit in the class no later than the "Last Day to Add" for the semester/term. A student enrolled in a course for credit may change to audit during the period allowed to drop a class. These deadlines are noted in the academic calendars for each semester/term published in the *Catalogue*.

Regulations Concerning Quantity of Work

The maximum hours recommended for any student is 18 for a Fall or Spring Semester, 9 for accelerated 8-week sessions, and 7 for any of the three 4-week terms. However, a student who is highly motivated and has a 3.0 CUM GPA may petition the Registrar with consent of his/her advisor to enroll for more than the suggested maximum.

Concurrent Enrollment

Enrollment in another college or university concurrent with Union University enrollment must be approved in advance by the Registrar.

Class Attendance

20 Regular and successive attendance is expected of all students enrolled in all lecture, laboratory, and seminar courses. Each faculty member is to determine the specific details for administering the attendance policy for his/her courses. Each faculty member is to clarify in the course syllabus the requirements. This statement is approved by the department chair and filed in the Office of the College/School Dean. Each faculty member is to counsel with any student whenever absences are affecting the student's grade.

No faculty member is allowed to operate a system which penalizes a student for absences due solely to participation in an official college-sponsored activity which requires limited or occasional absences. However, the student must satisfy all testing, reporting, and required functions defined for the course.

Withdrawal From School

A student withdrawing from school, dropping all courses from a current semester or term, begins the process with the Academic Center with a Withdrawal Card. Students will be allowed to withdraw through 11 weeks, or its term equivalent, and will receive notation on their permanent record.

Voluntary withdrawal does not guarantee permission to readmit to the university nor does it automatically exclude the student from enrollment at a future date. Students who have withdrawn must check with the Admissions Office regarding reenrollment.

Scholastic Regulations

The only acceptable level of work for graduation at Union University is 2.0 or above. Any student who fails to achieve that level will be given a status of academic probation.

If the student achieves a cumulative GPA of at least 2.0, academic probation status will be immediately removed. If the student fails to achieve the 2.0 GPA, the status of academic probation lasts for two full semesters and the short term(s) that immediately follow. While the student is on academic probation:

1. An official notice will be sent to the student.
2. The academic advisor will monitor a program of studies containing some repetition of courses in which D's and F's have been earned and will urge reduction of extracurricular activities and work.
3. The academic load will be limited to not more than fourteen hours.
4. The Assistant Registrar will counsel students individually as needed.

If by the end of the two probationary semesters a cumulative GPA of 2.0 has not been attained, the student will be suspended from the University for one full semester. There is no appeal permitted for this suspension. The semester of the suspension will be a full semester; no combination of short terms will substitute. Colleges typically will not admit a student suspended from another college; however, if credit is earned at another institution while the student is suspended from Union, that credit is not applicable toward a degree at Union.

After serving the period of suspension, the student is eligible to return upon application for readmission. The student re-enters on academic probation and is again given two semesters with the short term(s) that follow to achieve the required cumulative 2.0 GPA. If the satisfactory standing is not achieved, the student will again be suspended from the University. After a full semester suspension, the student desiring to return will be required to reapply to the Admissions Committee of the University.

Academic Integrity

Union University upholds the highest standards of honesty. Students are to refrain from the use of unauthorized aids during testing, to refuse to give or receive information on examinations, and to turn in only those assignments which are the result of their own efforts and research. Failure to provide correct documentation for material gleaned from any outside source, such as the Internet or any published/unpublished work, constitutes plagiarism, a form of cheating subject to strict disciplinary action. Faculty are to accept the responsibility for discouraging cheating by making every effort to provide physical conditions which will deter cheating. They are to be aware at all times of activity in the testing area.

Any student found guilty of cheating by the professor will be subject to disciplinary action by the professor. The professor will file a report of the incident and the intended disciplinary action with the Office of the Provost. If the student deems this action unfair, he/she may request a hearing before his School/College Dean and the professor. A written report of this hearing and decision will be retained by the Dean. Appeal of the Dean's decision may be made to the Faculty Affairs Committee.

If either the student or the professor involved deems the decision of the Faculty Affairs Committee unsatisfactory, he/she may request a hearing with the Provost. The decision of the Provost is final upon approval by the President.

Graduation Requirements

Students may graduate under the course requirements specified in the *Catalogue* of the year of their admission or those at the time of their application for graduation. If five years have elapsed since a student's latest enrollment in Union University, he/she may graduate either under the course requirements of the *Catalogue* of his/her re-admission or those in force at the time of his/her application for graduation. Teacher Licensure requirements may alter graduation requirements as stated in the *Catalogue* for students seeking licensure.

Components of Graduation Requirements

Each bachelors degree awarded by Union University must contain the following components unless specifically exempted by the student's choice of academic program:

General Core Curriculum	46 hours
Specific Core Curriculum	18-21

Major Academic Program, minimum	30
Minor Academic Program, minimum	18

The completion of 128 hours usually requires four years of 32 hours per year. Of these, the freshman and sophomore years are spent in core curriculum. In the event 128 hours have not been met by the completion of the above components, elective courses or additional majors/minors must be earned to satisfy the balance.

Specific Core Requirements are required by all programs except the B.S.N., B.S.M.T. and B.M. degrees. Some restrictions apply toward the pairing of majors and degrees; the table of "Academic Programs" indicates those restrictions where applicable.

IN ADDITION TO THE ABOVE, THE CANDIDATE FOR GRADUATION MUST:

- Pass the English Proficiency Examination
- Schedule and keep at least one Graduation Audit appointment
- File an application for graduation
- Clear all accounts and conditions with school offices (incompletes, chapel, financial obligations, etc.)

Summary of Minimum Requirements for Graduation

These are overall minimums; individual programs may require a higher level of performance. Such programs are noted in their appropriate departmental section. This summary does not intend to be all inclusive. Greater detail is provided on each topic on the following pages.

Semester hours required for bachelor's degree	128
of which, must be earned at a 4-year school	56
of which, must be earned at Union University	25%*
of which, must be earned on the junior/senior level	39
**one major, to include junior/senior hours	15
**one minor, to include junior/senior hours	6

Grade Point Average: cumulative	2.000
Cumulative each major	2.000
Cumulative each minor	2.000

*Total credit hours to be earned at Union University to meet residency requirements.

**A second major may be earned in lieu of a minor. All major requirements are in effect for each major sought; all minor requirements are in effect for each minor sought.

Summary of Maximum Requirements for Graduation

Total semester hours applicable to graduation as earned by:

CLEP, CEEB, Seminary Extension, and Correspondence	32
of which, correspondence may not exceed	8
From junior/community colleges	72
By Independent Study	9
By Special Study	9
By Internship	9
By Cooperative Education	9
By Study Abroad	21

Minimum Residence

For each undergraduate degree granted by Union University, at least 25 percent of the semester hours required must be earned through instruction by Union University. The last 56 semester hours of credit for a bachelor's degree must be earned at an accredited senior college. The last 12 hours of these 56 hours must be earned at Union University except in the following programs: Pre-medical, Pre-medical Technology, Pre-veterinary Medicine, Pre-dental, and Pre-pharmaceutical. Any deviation from this policy must be authorized in writing by the Registrar.

General Core Requirements for All Bachelor Degrees

Christian Studies, 6 hours

CHR 111 and 112. Old and New Testament Survey

Composition, 6 hours

ENG 111 and 112. Written Composition I and II

Fine Arts, 3 hours

ART 210. The Arts In Western Civilization (3)

History*, 6 hours

HIS 101 and 102. World Civilization to/from 18th Century

*Students seeking elementary teacher licensure must substitute HIS 211 and HIS 212.

Laboratory Science, 8 hours, One course from each group:

Group A: CHE 105. Fundamentals of Chemistry I (4),
CHE 111. General Chemistry (4),
PHY 111. Principles of the Physical Sciences (4),
PHY 213. Introduction to Physics (4), or
PHY 231. General Physics with Calculus (5)

Group B: BIO 100. Survey of Biological Concepts (4),
BIO 112. Principles of Biology (4),
BIO 121. Human Biology (4), or
BIO 221. Human Anatomy and Physiology (4)

Literature, 6 hours, One of the sequences below:

Sequence A: ENG 201-02. Survey of World Literature (6);

Sequence B: FRE 311, 312, 317. Survey of French Literature (6), select any two;

Sequence C: SPA 311, 312, 316, 317. Survey of Spanish Literature (6), select any two.

Mathematics, 3 hours

Any mathematics course other than MAT 100. (See your advisor for mathematics requirements or options for your major. BSBA students must select MAT 111 or above.)

Oral Communication**, 3 hours, One of the following courses:

COM 112 or 235. Public or Interpersonal Communication

**School of Nursing and Bachelor of Social Work students meet this requirement by successfully completing their prescribed major courses.

Physical Education 2 hours

PEWS 100. Fitness for Health (1)

And one physical activity elective course (such as Tennis or Volleyball). PEWS 103 is required for the nonswimmer as determined by standards administered in PEWS 100.

Social Science and Humanities Options, 3 hours, One of the following:

ECF 211. Principles of Macroeconomics (3),
ECF 212. Principles of Microeconomics (3),
HON 211. Studies in Contemporary Books (3),
PHL 240. Introduction to Philosophy (3),
PSC 211. Politics and Government of the U.S. (3),
PSY 213. Introduction to Psychology (3), or
SOC 211. Principles of Sociology (3)

TOTAL GENERAL CORE HOURS, 46 hours

Confer with your faculty advisor for limitations of options present in some programs of study.

Specific Core Requirements For A Bachelor Of Arts Degree

(In Addition to the General Core Requirements)

OPTION ONE (18 HOURS)*

Foreign Language (one language for 2 years or two languages for 1 year each; 111 or higher) **12 hours**

Art, Music, or Communication Arts (Theatre only), One Option of 3 hours from either A, B, or C below: **3 hours**

Option A: ART 116, 117, 216, 231, 311, 313, 314, 315, or 323

Option B: MUS 110 (2 hours +1 hour of 129), 111, 112, 216, 220, 316, 323, 395 or any 3-semester sequence in 129-429 or 150-450

Option C: COM 113, 240, 311, 341, 342, or 350

Computer Science, Philosophy, Communication Arts (Speech only) or Economics, **3 hours**

OPTION TWO (21 HOURS)*

Foreign Language (one language for 1 year; 111 or higher) **6 hours**

Art, Music, or Communication Arts (Theatre only) **3 hours**

One option of 3 hours from either A, B, or C below:

Option A: ART 116, 117, 216, 231, 311, 313, 314, 315, or 323

Option B: MUS 110 (2 hours +1 hour of 129), 111, 112, 216, 220, 316, 323, 395 or any 3-semester sequence in 129-429 or 150-450

Option C: COM 113, 240, 311, 341, 342, or 350

Computer Science, Philosophy, Communication Art (Speech only), or Economics **3 hours**

24 Additional Art, Music, and Communication Arts (Theatre only) from the above options in those areas, and Humanities.** **9 hours**

* Not all courses are appropriate for the beginning student in the field. See the department for guidance.

** No more than 6 hours may be included from any single department, and no more than 3 hours may be included from each of the following: English, History, and courses with the CHR prefix from the Christian Studies Department.

Specific Core Requirements for a Bachelor of Science Degree

(In Addition to the General Core Requirements)

OPTION ONE (19 hours)

Social Science Electives **6 hours**

Including any courses in GEO, PSC, PSY, SOC, or Economics and no more than 3 hours HIS

Mathematics Electives **6 hours**

Including any courses in Mathematics numbered 111 or above

(One three-hour CSC course may be counted toward the 6 hours)

Natural Science Electives (BIO, CHE, or PHY) **7 hours**

OPTION TWO (21 hours)

A minimum of 21 hours in two of the following three areas, with a minimum of 8 hours in each area.

A. Mathematics numbered 111 or above; and/or Computer Science. Due to common content CSC 105 or 115 may apply but not both.

B. Natural Science (BIO, CHE, or PHY)

C. Social Science, including any courses in GEO, PSC, PSY, SOC, or Economics and no more than 3 hours HIS.

Specific Core Requirements for a Bachelor of Science in Business Administration Degree

(In Addition to the General Core Requirements)

Required Courses (36 hours)*

ACC 211-12. Principles of Accounting I-II	6 hours
CSC 105. Survey of Microcomputing Applications	3 hours
ECF 211-12. Principles of Macroeconomics, Microeconomics	6 hours
MAT 114. Introduction to Statistics and Probability	3 hours
MGT 250. Managerial Communication	3 hours
MGT 318. Principles of Management	3 hours
MKT 328. Principles of Marketing	3 hours
MGT 445. Business Policy	3 hours
MGT 321. Legal Environment of Business	3 hours
MGT 435. Business Ethics	3 hours

* Upper-level courses must be earned with a grade of C or higher

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Specific Core Requirements for a Bachelor of Social Work

(In Addition to the General Core Requirements)

Required Courses (21 hours)

CSC 105, Survey of Microcomputing	3 hours
SOC 211, Principles of Sociology	3 hours
PSC 211, Politics and Government of the United States	3 hours
PSY 317, Abnormal Psychology	3 hours
SW 421 or SOC 422, Research Methods	3 hours
Modern Foreign Language	6 hours

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Correspondence and Seminary Extension Work From Other Institutions

A maximum of 32 semester hours toward graduation by ACE-approved Seminary Extension, correspondence (8 hours maximum) or credit by examination may be accepted. Students may not enroll for extension or correspondence credit without the consent of the Registrar and the department chair and/or dean. Exceptions to the total number of hours may be made by consent of the Registrar.

Prolonged Delay of Completion of Graduation Requirements

A student re-entering the University after a lapse of ten years since the last academic credit was earned must have a conference prior to enrollment with the Registrar. A program of study will be formulated for the applicant to complete the degree.

Application for Graduation

Application for graduation should be filed in writing with the Academic Center during the Fall semester prior to Spring/Summer graduation, or Spring semester prior to Fall/Winter graduation. Graduation applicants not completing all requirements by the last day of final exams of the graduation semester or term will be moved to the next appropriate graduation date.

Any student who has filed an application for graduation must have had an appointment with the Assistant Registrar or the Director of Teacher Education for a Graduation Audit. The Graduation Audit should begin during the junior year and be updated each semester. In the event a student has not filed a Graduation Audit by the time he/she has

filed an application for graduation, he/she will be given until December 1 for Spring/Summer graduation and until May 1 for Fall/Winter graduation. If the student has not filed a Graduation Audit by that date, his/her name will be dropped from the graduation list, and the student notified.

Faculty Approval

All candidates for graduation must be approved by the faculty. All conditions—transfer credit, incomplete grades, and chapel attendance deficiencies—should be removed by the opening of the last semester.

Assessment of English Proficiency

To graduate with a baccalaureate degree, students must demonstrate proficiency in the use of the English language. The tool for assessing proficiency is currently being researched. The requirement will not be reinstated for those completing graduation requirements prior to Fall Semester 2005.

Final Examinations

Comprehensive final examinations are required of all students in all courses where content is appropriate. The final examination time is listed with the University calendar. A student with three or more finals on one day may request one of his/her professors to reschedule one examination, to another time during finals week, provided the request precedes the last week of class. If the student and the professor cannot resolve the scheduling problem, the student should take his/her request to the Registrar.

Health Professions: Pre-Professional and Professional Curricula/Liberal Arts-Professional Degrees

26 Pre-professional programs providing the background to apply for entrance into the health professions programs listed below are available through Union University.

Chiropractry

Cytotechnology

Dental Hygiene

Dentistry

Health Information

Management

Medicine

Occupational Therapy

Optometry

Pharmacy

Physical Therapy

Physician Assistant

Podiatry

Veterinary Medicine

Information regarding the specific requirements for each may be obtained from the Health Professions Advisory Committee (HPAC). Requirements for The University of Tennessee professional programs are available as well as for other professional schools, including the articulation agreement with Southwest Baptist University in regard to Physical Therapy.

Students who have completed coursework required for entrance into a professional health program are evaluated by the HPAC. The evaluation summarizes input from Union personnel concerning the student's class performance and accomplishments, motivation, responsibility, capabilities, and character before making its recommendation to the professional school.

Students who complete the pre-professional requirements, core curriculum and degree requirements, including major and minor requirements, and 3 years residence acceptable to Union before entering the professional school may receive the B.S. degree from Union University upon completing one year in an approved professional school. The competitive nature of these programs is such that students are urged to complete the B.S. degree before entering the professional school.

Union University offers a 4-year program leading to a B.S. in Medical Technology degree. Three years of work are taken at Union and a 4th year is done in residence in an approved hospital school of medical technology.

Courses Beyond the Required General Education Core

Majors and Minors

By the beginning of the junior year, each student is required to select one subject as his/her major and one subject as his/her minor, with the exceptions of B.M., B.S.N, B.S.E., Professional Public Accounting, Sports Medicine, Sport Management, Athletic Training, and Digital Media Studies. All juniors are required to file a Degree Audit form with the Assistant Registrar or the Director of Teacher Education.

A major consists of a minimum of 30 semester hours; a minor consists of a minimum of 18 hours. Requirements are detailed within the departments of the *Catalogue*.

Courses applying toward a major(s) or minor(s) cannot apply toward another major(s) or minor(s). Of the requirements in the major, 15 hours must be from upper-level courses (courses numbered above 299) earned at Union University. Of the requirements in the minor, 6 hours must be from upper-level courses earned at Union. All majors and minors must be approved by the major professors and the Registrar.

To satisfy the requirements for the major/minor, only grades of "C" or above in upper-level courses may be included. An overall "C" average (2.00 GPA) must be maintained in both the major/minor.

Independent Studies

Independent Studies are available for highly motivated students interested in areas not covered by the regular courses and having both aptitude and discipline to do independent research. The program places major responsibility upon the student to identify an area of interest and seek the help of a professor qualified in that area to structure and formally define the course of study and assess the quality of work done.

Any junior or senior who has a GPA of 2.75 or better is eligible to apply for independent study. Exceptional cases may be reviewed by the student's college/school dean.

No student will be permitted to enroll for more than one independent study per semester or term. The maximum hours which any student may apply toward graduation by independent study is nine.

No *Catalogue* course may be offered by independent study. No course taken by independent study may substitute for any course required by the core curriculum or by a program for teacher licensure, nor for any specific course required by a major or minor program.

Students should check with the Academic Center for the forms required for approval and the particulars of registration.

Departmental Special Studies

Departmental Special Studies are group studies designed to go beyond or between courses listed in the *Catalogue*. Such courses may not parallel or substitute for regular catalogue courses. A student may apply up to nine hours in Special Studies toward graduation. Restrictions within departments may apply; check departmental listings.

Study Abroad Program Studies

Study Abroad Program Studies are individual studies designed to enhance *Catalogue* curriculum and to facilitate the documentation of study outside the United States. Courses may apply toward graduation requirements but must be approved prior to travel. A maximum of 21 semester hours in Study Abroad courses may apply toward graduation. Check with the Director of International and Intercultural Studies for additional information.

Continuing Education

Union University has a Continuing Education Program for those who wish to enhance personal or professional knowledge but not necessarily a degree. Courses offered will be determined by the groups desiring the courses and the instructors. These courses are offered only when there is a sufficient demand. Participants are awarded one Continuing Education Unit for each 10 hours of class study.

Student Academic Services

Believing that the success of each student is of vital interest, not only to the student and his/her family, but to the University as well, Union University offers a variety of academic services to students. Each freshman is required to take two credit hours geared toward achieving academic success, CLU 111 and 112. A Transfer Orientation Program is available for incoming transfer students.

Other student academic services include tutorial assistance, retention counseling, academic advisement and probation-suspension intervention. Services are provided through a team approach to help clarify the student's needs and goals relative to academic fulfillment.

Evening Program

Union offers a select number of evening programs for adult students. For further information, see the *Catalogue* section, Adult Studies.

Affiliations With Other Agencies and Institutions

Council for Christian Colleges And Universities (CCCCU)

Union University's membership in the Council for Christian Colleges and Universities, a national association of 100 Christian institutions, enables us to offer students the following off-campus learning opportunities sponsored by or affiliated with the Council. See the Institute for International and Intercultural Studies for program details.

Consortium for Global Education (CGE)

The Consortium for Global Education is an association of nearly 50 private U.S. colleges and universities committed to the development of international education. See the Institute for International and Intercultural Studies for more details.

Mid-Continent Consortium

The Mid-Continent Consortium is an association of nine West Tennessee institutions that collaborate to develop international study programs. The consortium currently works with programs in: Canada, France, and Spain.

College Articulation Agreements

Union University has articulation agreements (transfer guidelines) with several colleges including Jackson State Community College and Dyersburg State Community College. The agreements determine which credit courses will transfer as equivalent courses at Union University and which will receive elective credits.

Cross-Campus Agreement

The consortium agreement of Freed-Hardeman University, Lambuth University, and Union University allows a student enrolled at one of these universities to take an undergraduate course at any of them. The student obtains permission to do so, pays tuition, and receives credit at his/her "home college" where he/she is a degree-seeking registrant; the term "host college" is used for the institution attended for limited purposes in order to further his program in his home college.

Students may seek enrollment in a host school for the following reasons:

- (1) Course scheduling difficulties, or
- (2) Special programs are available at only one institution.

Additional information is available in the Academic Center.

Emma Waters Summar Library Agreements

The Library has entered into several formal agreements with other libraries and library organizations to extend its service base. These local, state, and regional cooperative library programs greatly enhance student access to materials and facilitate the sharing of resources. These agreements include but are not limited to the West Tennessee Academic Library Consortium, TENN-SHARE, and the Southeastern Library Network (Solinet). These agreements afford cooperative ventures of the universities, allow inter-library loan and a full range of support services.

Gulf Coast Research Laboratory Agreement

The Gulf Coast Research Laboratory in Ocean Springs, MS, offers courses in marine biology to qualified Union students. Juniors and Senior students in Biology should check with the Biology Department for details.

Medical Technology/Clinical Laboratory Science Agreements

Programs under these agreements are accredited by the Committee on Allied Health Education and Accreditation of the American Medical Association upon recommendation of the National Accrediting Agency for Clinical Laboratory Sciences (NAACLS). Each is at least 12 months in duration with Union granting 59 semester hours toward the Union baccalaureate degree for which the student is a candidate. Union offers prerequisite courses for a major in Medical Technology/Clinical Laboratory Science at Union sufficient to fulfill the minimum requisites for admission to the Medical Technology/Clinical Laboratory Science Program. Qualified students may sit for the certifying examination of the American Society of Clinical Pathologists, Board of Registry.