

Graduation Announcement Form

We are currently in the process of completing our files for your upcoming graduation. Please fill out the following information and return this to the Office of University Communications no later than Friday, November 18, 2011. Forms received later than this date will not be guaranteed immediate attention. This information is necessary for our office to send out announcements to your hometown newspaper. Thank you for your assistance and congratulations on your scholastic accomplishment.

Please fill out the following based on your hometown information.

Full Name: _____ Student ID: _____

City (hometown): _____ State: _____ Zip: _____

Major: _____ Minor: _____ Emphasis: _____

Degree being awarded: _____ UNDERGRADUATE GRADUATE
(please circle the type of degree you're receiving)

Parents/Guardians: _____ Spouse (if applicable): _____

High School: _____
Name City State

Previously Earned Degrees (include type of degree, name of school, city and state): _____

We will send press releases to a maximum of two hometown newspapers. Include address and ZIP code if known.

Newspaper 1 _____ Newspaper 2 _____

Street _____ Street _____

City, State & ZIP _____ City, State & ZIP _____

Future plans after graduation: _____

Campus activities you were involved in: _____

Return to the Office of University Communications
1050 Union University Dr., Jackson, TN 38305
(731) 661-5215, (731) 661-5706 - fax