



TELS Request for One-Time Course Repeat

Tennessee Student Assistance Corporation (TSAC) Rule 1640-1-19-.22(2) – Calculation of Postsecondary Cumulative Grade Point Average

All credit hours attempted at all postsecondary institutions the student has attended after graduating from high school and their corresponding grades must be included in the calculation of the postsecondary cumulative grade point average, regardless of whether the receiving institution will apply the credit hours toward the student's degree requirements. Except as provided in subparagraph (a) of this paragraph, credit hours that were repeated shall be included in the postsecondary cumulative grade point average calculation, and are counted towards the limitation on credit hours.

(a) A student shall have a one-time option to repeat one course and utilize only the higher of the two grades in the calculation of their postsecondary grade point average for purposes of determining continued eligibility for a TELS award. The semester hours for both attempted courses, however, will be included in the one hundred twenty (120) semester hours limitation.

Last Name	First Name	M.I.	Student ID
Permanent Address	City, State		Zip Code
Telephone Number	Email		

Please list the course you would like to use:

Course Name & Number (i.e. English 101)	Number of Hours (i.e. 3)
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Semester/Year Originally Taken & "Grade" & Institution (i.e. Fall/2009 "C" Union University)
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Semester/Year Retaken & "Grade" & Institution (i.e. Spring/2010 "A" Union University)

Acknowledgement:

I have read and understand the TSAC Rule mentioned above. I also understand the repeat course option shall only be used for the purpose of determining whether or not I meet the continuation requirements for the HOPE Scholarship. The cumulative grade point average calculated is determined as if the only attempt at the course was the attempt in which the highest grade was achieved.

Student Signature	Date
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Please return by mail to 1050 Union University Dr., Jackson, TN 38305, or by fax to 731-661-5570.