Phone Screens - continued
The Idle screen for the SIP T48S IP phone has a 7" 24-bit color LCD touchscreen:

Phone Keys
The following keys display on both phone models:

<table>
<thead>
<tr>
<th>Keys</th>
<th>Functions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Menu.</td>
<td>Menu.</td>
</tr>
<tr>
<td>Turns Headset off/on.</td>
<td>Turns Headset off/on.</td>
</tr>
<tr>
<td>Turns Speakerphone off/on.</td>
<td>Turns Speakerphone off/on.</td>
</tr>
<tr>
<td>Mutes/unmutes Speaker.</td>
<td>Mutes/unmutes Speaker.</td>
</tr>
<tr>
<td>Holds/Resumes a Call.</td>
<td>Holds/Resumes a Call.</td>
</tr>
<tr>
<td>Transfers a call.</td>
<td>Transfers a call.</td>
</tr>
<tr>
<td>Connects to Voicemail.</td>
<td>Connects to Voicemail.</td>
</tr>
<tr>
<td>Left/Right selects Accounts or Call Lists.</td>
<td>Left/Right selects Accounts or Call Lists.</td>
</tr>
<tr>
<td>Up/Down selects Contacts or Entries.</td>
<td>Up/Down selects Contacts or Entries.</td>
</tr>
<tr>
<td>Adjusts the volume.</td>
<td>Adjusts the volume.</td>
</tr>
</tbody>
</table>

Place a Call - continued
To place a new call during an Active call, do one of the following:
• Press a Line key. The Active call is placed on Hold. Enter a phone number and Send.
• Press Hold to place the Active call on Hold. Press NewCall. Enter a number and Send.

Redial a Call
Redial options include:
• Redial the last dialed number: press Redial twice.
• Redial a previously dialed number: press Redial once to enter Placed Calls list. Use the up/down arrows to select the number and Redial or Send.

Answer a Call
Use the handset, headset or speakerphone.
To answer a new call while on an Active call, press Answer. The current call is placed on Hold.

Hold and Resume a Call
When a call is placed on Hold, the caller is “parked” and unable to communicate with others on the line. Multiple calls can be on Hold.
During an Active call, select Hold. To resume, select the Held call and press Resume.

Forward a Call
To manually Forward incoming calls:
1. While the phone is ringing, press FWD.
2. Enter a phone number and Send.

To automatically Forward all calls:
1. Select Menu>Features>Call Forward. Select a Line, if available.
2. Select a Forwarding Type (Always, Busy, No Answer). If No Answer is selected, enter the number of rings or ring time before the call is forwarded.
3. Enter a forwarding number and Save.

To disable call forwarding:
1. Select Menu>Features>Call Forward and a Line, if multiple Lines.
2. Select a Forwarding Type > Enter > Disable > Save.

Forward a Call with Find Me / Follow Me:
Set up Find Me / Follow Me in Application Framework or the portal to forward calls, using the linked instructions.

This guide covers the basic features and operation of the Yealink® SIP T46S and T48S IP telephones with Yealink UC Firmware 81 or later. Functionality is basically the same for both models. Both phones support 16 accounts
For more information, refer to the Star2Star Knowledge Base at knowledge.star2star.com.
End a Call
To end an Active call, replace the handset, press the headset or speakerphone key or End Call.
To end a Held call, navigate to the call and press Resume > End Call.

Transfer a Call
Transfer a call as follows:
• Blind (automatic) - Press Transfer. Enter a number or select a Contact and Trans.
• Attended (introduction) - Press Transfer. Enter a number or select a Contact and Send. Press Transfer after the Contact answers.

Park a Call
If available, Park is used to place an Active call on Hold at one extension and pick it up at a different extension using one of the following methods:
Softkey method:
1. To Park an Active call, press the Park soft key.
2. To Retrieve a parked call, press the appropriate Line or key.
Code method:
1. While on an Active call, enter the appropriate Park code, e.g., 7000.
2. Press Transfer. The call is Parked.
3. From any local extension, dial the Retrieval code, e.g., 7001, to retrieve the call.

Do Not Disturb (DND)
When Do Not Disturb is enabled, the phone does not ring, and calls follow the next step in the extension’s Find Me/Follow Me rule.
To enable/disable Do Not Disturb, press DND.

Record a Call
If available, record calls by pressing a configured Record key on the phone. Record calls onto a USB flash drive connected to the phone.
Options to Record calls:
• During an Active call, press the Record or URL key. “Recording in progress” displays in the status bar.
• End recording - Press the Record or URL key again.
• Pause recording - Select Pause. Resume to resume.
• Play recording - Dial an access code.

Call History
The History list holds up to 100 entries and includes missed, received and placed calls. Icons indicate Placed, Received, Missed or Forwarded calls. Press the left/right arrow keys to switch among call lists.
1. Press History when phone is idle and arrow up/down to scroll through the list.
2. Select an entry from the list, and select:
   • Send to call the entry.
   • Delete to remove the entry from the list.
   • Option > Detail to view the entry information.
   • Option > Add to Contacts to add to Contacts.

Contact Directory
Note: Personal Contacts may be lost when firmware is updated.
To Add a Contact:
1. Navigate to Directory > Add.
2. Enter the Contact information and Add.
To Edit a Contact:
1. Navigate to Directory.
2. Select a Contact and Option > Detail.
3. Edit information and Save.

Conference Calls
The phone supports up to three parties (including yourself) in a conference call.
To initiate a Conference Call with two Contacts:
1. Enter a phone number or use a Directory or call list to call a Contact.
2. After the call connects, select Conference.
3. Call the next Contact and select Conference or Send.
4. After the call connects, select Conference again.
To join an Active call and a Held call, press Conf.
To disconnect the call, press End Call.
Manage Conference Call options:
• Select Hold/Resume to place conference on Hold.
• Select Split to end the conference and place the two participants on Hold in two separate calls.
• Press Mute to mute the conference call. All other participants can hear each other, but not you.

Conference Calls - continued
To Manage individual participants:
Press Manage to select the required party, and press:
• FarMute to mute the party. The muted party can hear everyone, but no one can hear the muted party.
• Remove to remove the party from the call.
• New Call to place a new call.
• Back to return to the previous screen.
• End Call to disconnect the conference call.

Voicemail
To retrieve Voicemails, press Message > Connect or Connect, depending on the phone model and follow the prompts.

Ring Tones
To change the incoming call Ring Tone while the phone is idle:
1. Press Menu>Basic>Sound>Ring Tones.
2. Press the up/down arrows to select Common or the desired account/line and Enter.
3. Select a ring tone and Save.

Mute Microphone
To enable/disable the phone’s microphone, press Mute.

Adjust Volume
Press Volume up/down during a call to change Active call volume, or when the phone is idle or ringing to change ringer volume.

Speed Dial
If available, use Speed Dial for frequently used or hard to remember numbers by assigning a phone number to a digit key. Contact a site administrator to determine which options may be available to set up Speed Dial:
• The phone’s menus or soft keys.
• The portal (Individual Phone Settings).
• Application Framework (Phone Settings).
To place a call using Speed Dial:
• Long-press the appropriate preset Speed Dial key.