

SO WHAT ARE MY OPTIONS? WHAT ARE EACH OFFICE'S RESPONSIBILITIES?

CLASS PRESIDENT

The President of each class shall be the executive officer of that class, shall be in charge of all class activities and shall preside at all class meetings.

CLASS VICE-PRESIDENT

The Vice-president of each class shall preside at class meetings in the absence of the President. He/she shall track class attendance and representation in the Student Senate and assume any other duties assigned by the president.

CLASS TREASURER

The Treasurer of each class shall keep accurate records of any monetary transactions made by the class and shall report such transactions at each class meeting. No transactions may be made without prior approval from the Class President, the SGA Advisor and the Dean of Students.

CLASS SECRETARY

The Secretary of each class shall keep accurate records of class meetings and shall be responsible for all class communication and publicity pertaining to class activities.

QUESTIONS?

If you have any questions about SGA elections or the offices and their respective responsibilities, please know that we are always ready and willing to help. For more information, please contact:

- SGA Attorney General, x5032, sga@uu.edu
- Jason Castles, SGA Advisor, x5094, jcastles@uu.edu

**Student Government
Association**

Class
Officer
Campaign
Guidelines



THE PETITION

In order to run for office, you must turn in a completed petition. If you are running for a class office, twenty-five people from your class must sign your petition, agreeing that you are a good candidate. Your petition must be turned in to Jason Castles, SGA Advisor, by the date indicated on the form or you will not be allowed to run for office. Please note that you must have a 2.5 Cumulative GPA to be eligible to run, and you must maintain the same throughout your term. Students currently on university or residence life probation may not serve in any student leadership position, and all class officers must live on campus.

THE CAMPAIGN

During this week, you must convince your peers that you are indeed the best candidate for the job! However, disrespect to the other candidates will NOT be tolerated. You must focus on your individual qualities and uncover how you will represent your classmates with excellence. Be creative in campaigning –flyers, banners, signs – yet whatever you choose to do must follow these guidelines:

- All signs must be approved and stamped by the Dean of Students.
- Signs may NOT be placed on wooden or painted surfaces, or on glass doors if they in any way obstruct visibility.
- Signs in hallways (not on walls) must be 7' off the ground. Signs also must be 2' away from sprinklers and smoke detectors and 3' away from heaters.
- You may NOT paint, draw or write on walls or other permanent surfaces. Sidewalk chalk is permitted on the sidewalks but must be removed immediately at the conclusion of the campaign; refer to page 46 of the 07-08 Campus Life Handbook for specifics.
- All signs and campaign paraphernalia must be removed at the conclusion of the campaign.
- The campaign week officially ends at the conclusion of voting.

THE SPEECH

During Senate, candidates will give a 3-minute speech to your peers explaining why they should be elected. Good speeches include leadership style and past leadership positions that have prepared the candidate for office.

Disrespect to other candidates is not tolerated and will result in the candidate being asked to step down from the podium, concluding his or her speech. Please contact the Attorney General or Advisor of the SGA if you have further questions about the content of your election speech.

THE ELECTION

On the two days following the Senate in which office candidates speak, students will vote during the lunchtime hours. Be sure to encourage everyone to vote!

THE AFTERMATH

The results of the election will be posted on the door of the SGA office after the Attorney General's committee has counted all of the votes. Be sure to stop by the office that afternoon to see if you are the winner!