



# THE BULLDOG GUIDE

2009-2010

BRIEF  
& HELPFUL  
NECESSARY

INFORMATION FOR  
ENTERING NEW STUDENTS  
UNION UNIVERSITY!

PROVIDED BY THE OFFICE OF STUDENT LIFE



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**Mission Statement:** Union University provides Christ-centered education that promotes excellence and character development in service to Church and society.

*Finally, brothers, whatever is true, whatever is noble, whatever is right, whatever is pure, whatever is lovely, whatever is admirable-if anything is excellent or praiseworthy-think about such things. Philippians 4:8 NIV*

**For Emergencies, contact Safety and Security**

Business Hours: 731.661.5018

**24 hour Emergency Cell Phone: 731.394.2922**

Welcome!

We are so thankful that you have chosen Union University. It is a special time to be a Union student. We have a wonderful group of returning students that I know you will enjoy getting to know and who will be interested in helping you get off to a great start. I know that each of you will make a tremendous contribution to our campus during your days at Union. How grateful we are that you have been led to this place at this time in Union's history.

During your days at Union you will have the opportunity to study with what I believe are some of the finest teaching faculty members at any institution in the country. Shaping thinkers, top flight scholars, and other people of national influence are often guests on this campus. Some of the finest Christian leaders in this country will speak in our chapel during your days on the Union campus. We trust that you will be challenged and simultaneously welcomed by your professors.

I hope your first year experience at Union is all that you dreamed it would be. I know it is exciting for you to begin your college experience. Please let us know how we can help—with scheduling, room assignments, other questions you might have. We know at times you don't know where to turn for help. The place to begin is with Union Station—in the central foyer outside the chapel. The Union Station staff can point you to the right place across campus. Our student life team stands ready to help guide you as you begin this new chapter in your life.

Please know that we have been praying for you. We trust the next years on the Union campus will be blessed in every way. We hope you will join us in seeking to build an academic community that is excellence-driven, Christ-centered, people-focused, and future-directed—a place characterized by academic rigor and an unapologetic Christian commitment. During your freshman year we will look for key opportunities to share with you these important distinctives of a Union University education.

These are serious times in our country and in our world. Union students are now preparing to live, work, and serve in the rapidly changing world of the 21st Century. I truly believe that what we are trying to do on a daily basis on this campus is more important than ever before.

Union is recognized as one of the very best buys in all of private higher education with tuition price nearly \$4,000 below the national average price of private education. You have received the FACTS brochure through Nelnet Business Solution to assist you with the monthly management of your payment. You may contact the Coordinator at 731-661-5071 if you have questions.

We look forward to seeing you at orientation this fall. It will be a great time I know.

One of the important community-building aspects of university life at Union University is the chapel program. Please read the following chapel policy unanimously recommended by a study committee of faculty, staff, and students.

The purpose of chapel at Union University is:

- 1) to worship and glorify God as a community,
- 2) to build community among the entire university,
- 3) to inform and teach concerning the areas of faith and learning.

Each chapel service is an outflow of the stated purpose, and is the designated time when the Union community assembles for the express purpose of worship. The chapel experience is the central and focal event of the university as a whole—the time when we give public expression to who we are as a university.

We desire that worship and service characterize all that we do at Union University. We believe that worship is central to the life of any Christian Community. The ulti-

mate purpose of believers is the worship and praise of God (Eph. 1:3-6). To worship God is to ascribe to Him the supreme worth which He alone is worthy to receive. Worship is desired by God (John 4:24) and is made possible by His grace. To worship God includes reverence and adoration (Rev. 4:11). It also involves the expression of awe, as well as the Spirit-enabled service expressed in prayer (Acts 13:2-3), in addition to the ministry of the gospel (Romans 15:16). Worship in the community produces a total ministry of life that is pleasing to God (Romans 12:1-2). There is thus a close relationship between worship and a life of service to God (Is. 6:1-8; Matt. 28:16-20).

Christian worship in its very core and essence is the worship of God the Father through the Son. The worshiping community stands in a personal relation to God on the basis of adoption in Christ. Prayer is made in the name of the Son (John 16:23). The works of God in the Son are the theme of our praise (Eph. 1:1-14). Our confession is the confession of Jesus as Lord (Rom. 10:9; 1 Cor. 12:3). Preaching is setting forth the work of Christ (2 Cor. 4:5). The focus of the community's worship on the exalted Christ provides depth and spiritual formation for the members of the community.

Worship, moreover, is understood as the worship of God the Father through the Son, in and by the Holy Spirit. Prayer comes with the divine aid of the Spirit (Rom. 8:26). Praise is rejoicing in the Spirit (Eph. 5:18-20). Holy Scripture is not only inspired by the Spirit, but is illuminated by the Spirit (1 Cor. 2:4). Preaching is in the power of the Holy Spirit (1 Cor. 2:4). A life of worship helps shape life in the Spirit characterized by the fruit of the Spirit (Gal. 5:16-23). Fitting and acceptable worship can only be offered by and through the Holy Spirit.

We believe that Union University should provide structures that create opportunities for students, staff, faculty, and administrators to participate in worship together. Chapel is such a time when we come together on level ground to worship, and praise our great God, our Creator and Redeemer, and to hear a word of instruction, challenge, or encouragement. We all come together in worship in need of God's grace. As we come together we will seek to provide opportunities where tradition, creativity, and intercultural expressions can be appreciated. We believe that the chapel program at Union University is foundational for our university-wide commitment to integrate faith, learning, and living across the campus. It is our desire to create a chapel program that is carefully designed, clearly communicated, personally administered, and dynamically led. We are unapologetic about the importance of worship on this campus and understand the need for encouragement, without legalism, within a context of relationship, regarding chapel attendance.

Thus, the chapel policy is as follows:

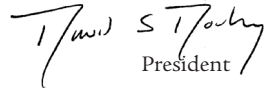
1. We will offer carefully planned chapel programs (most) every Wednesday and Friday throughout each semester. We seek to balance worship forms with the various chapel speakers, while emphasizing the faithful exposition of Holy Scripture.
2. Faculty, Staff, and Students are encouraged to attend chapel on a regular basis. To encourage such attendance offices close from 9:55 a.m. - 11:00 a.m. for chapel each week--this includes the Library, Wellness Center, the Lexington Inn, Academic Center, Administrative Offices, etc.
3. Full time students in traditional programs (normally considered as 18-23 years old taking 12 hours or more per semester) are required to attend 14 chapels per semester.

We believe this policy is faithful to Union University's commitment to provide Christ-centered education that promotes excellence and character development in service to Church and society. Furthermore, we hope that it represents the vision for

Union to be an authentic Christian university faithful to its identity as an institution that is evangelical by conviction and Baptist by tradition.

We are delighted you are here. I look forward to getting to know you in the fall. Please join me in praying that the 2009-10 academic year will be blessed in every way.

Faithfully,



President

Dear Incoming Student:

We are thrilled that you will be joining us in August! This Bulldog Guide has been created to answer some of the most frequently asked questions students have before they arrive on campus. Please take a moment to review it, especially the matters requiring immediate attention.

Once you arrive on campus, you will join us in new student orientation and we will walk alongside you as you learn about our campus.

We have been praying for you by name, and we are working on a fantastic orientation Focus week for you. If you have any questions or there is any way I can be of assistance to you, please do not hesitate to contact me at 731.661.5090 or [kthornbu@uu.edu](mailto:kthornbu@uu.edu).



Blessings,

A handwritten signature in cursive script that reads "Kimberly C. Thornbury".

Kimberly Thornbury, Ph.D.  
Vice President for Student Services / Dean of Students

Dear New Students,

Welcome to Union! Everyone on campus is eagerly preparing for your arrival this fall, and we hope your enthusiasm will match ours when you arrive for Focus, our new student orientation program, on Friday, August 21. Residential students can move into their apartments between 9:00 am and 12:00 pm, and all new students and parents should meet in the Chapel in the Penick Complex at 3:45 pm. Orientation programming will begin at this time for students and families. Parents are **strongly encouraged** to stay through our worship service ending at 8:30 pm. The next three days are full of essential events and fun activities for new students that will prepare you for life at Union and in Jackson. The students who will be leading you during Focus week are excited about your arrival!



New student orientation at Union is designed to meet the needs of every new student, freshman and transfers alike. If you would like more information on what we do, visit: <http://www.uu.edu/student-services/orientation/>. There, you can find important forms that you need to complete before arrival, helpful tips about packing and a downloadable schedule of events.

Plan now to be available for all four days of Focus. Tell the family to schedule the vacation early this year. Tell your boss not to expect you at work. You don't want to miss any of these most important first days on campus. We can't wait to see you in August!

See you soon,

A handwritten signature in cursive script that reads "Jason Castles".

Jason Castles  
Orientation Director

# IMPORTANT MATTER REQUIRING IMMEDIATE ATTENTION

## 1. Health Services Forms

State Law requires you to complete the Student Health Form and Certificate of Immunization form **before taking classes**.

Students should have received these two forms as attachments in your Union University New Student Registration Confirmation e-mail sent to you by enrollment. Forms can also be downloaded at: <http://www.uu.edu/student-services/health-services/forms/HealthForm.pdf>.

Please know that these forms **MUST** be completed according to state law before you are allowed to begin classes.

Questions about this form can be directed to Paul Mayer, Director of Health Services at 731.661.5284 or [pmayer@uu.edu](mailto:pmayer@uu.edu).

## OTHER IMPORTANT MATTERS

### 2. Vehicle Registration

All students are welcome to bring their car to campus if desired; however, you must register it with Safety and Security.

If you are on campus this summer for registration, you may fill out a vehicle registration form during on-campus registration and receive a free parking sticker. If you will not be on campus this summer, don't worry! During move-in day, you will receive directions to the Safety and Security office where you can fill out the vehicle registration form for your free parking sticker.

Please know that you need proof of liability insurance and your license plate number to fill out this vehicle registration form.

### 3. Student ID (Dawg Tag!)

You must have your photo made in the office of Safety and Security for an official Union University Student ID. We call it your Dawg Tag! If you attend New Student Registration on June 15<sup>th</sup>, then you will have your picture made at that time.

Other students will have their photo made when they arrive on campus in August during move-in day in the office of Safety and Security.

When new students arrive for move in day, all students who have had their Dawg Tag photo made during the summer and are financially clear will pick up their Dawg Tag along with their Focus orientation registration nametag (located in the Delay Gymnasium).

Students still needing their Dawg Tag should start with the Focus orientation table (located in the Delay Gymnasium) and then go to Union Station, receive financial clearance, and finally go to S&S to have your Dawg Tag made (with that financial clearance slip from Union Station). Don't worry - we will remind you about this during move-in day.

**Helpful Tip:**  
**Learn how to do laundry  
before you arrive!**

#### 4. Special Needs/Learning Disabilities

If you are a student with any special needs such as a learning disability, physical limitation or hearing impairment and require any accommodations, please contact Dr. Paul Deschenes at least a month before you arrive on campus so that he may ensure everything is in place to help you immediately succeed at Union. He can be reached at 731.661.5322 or [pdeschen@uu.edu](mailto:pdeschen@uu.edu).

#### CHECKLIST FOR NEW STUDENTS

- ✓ Read all enclosed material and Orientation website ([www.uu.edu/student-services/orientation](http://www.uu.edu/student-services/orientation)) for details and updates
- ✓ Share orientation materials with your parents or family so they can familiarize details and updates
- ✓ Begin making travel arrangements for August 21<sup>st</sup> arrival. Parents should plan on staying until 8:30 pm August 21<sup>st</sup>
- ✓ Return your Health Services Form
- ✓ If you are registering a vehicle on campus, please be sure to bring proof of insurance.
- ✓ Check the enclosed Academic Calendar before scheduling any holiday travel during the school year. It is important that you plan carefully so that you do not miss any classes or exams.
- ✓ Read the Computing Services section carefully to see what you can do in advance to make your computer compatible and ready to use.

**Check your Union e-mail daily. This is Union's primary way to communicate news and upcoming events. Professors also communicate via e-mail.**

## ADVANCED PLACEMENT/INTERNATIONAL BACCALAUREATE/TRANSFER COLLEGE CREDITS

Official Test reports and transcripts documenting prior credit for new students should be sent directly to the Office of Undergraduate Admissions for evaluation of credit. As they are received, official documents for students with an active application are forwarded to the Registrar on a weekly basis for evaluation. The evaluation report is mailed to the student in about a month, dependent upon volume. So, it is important for the student to request transcripts and reports with the potential of awarding credit by testing be sent to Union as soon as possible.

AP reports are sent directly to the Registrar in mid-July if requested with the test registration. Other reports of AP and those of IB should be directed to the Registrar and will be integrated into the transcripts received for evaluation.

### College Level Examination Program (CLEP) and DANTES

Official reports of CLEP exams and DANTES will be sent to the Registrar when the student requests the report be sent to Union. Reports are integrated into the evaluation process detailed above. The student is mailed the evaluation approximately a month after receipt of the official report; however, the reports will be received 3-5 weeks after testing occurs. The student may continue to attempt CLEP and DANTES after enrollment at Union through the student's next to last semester. However, the student is encouraged to take any tests as soon as possible to maximize the success rate and the advising process. Registration for a test does not constitute approval for its application to the student's degree program.

## AREA CHURCHES & CAMPUS MINISTRIES

Campus Ministries has a database of churches that can be used as a guide in finding a home church for your child. You can also speak with roommates and other students about local churches. Campus Ministries has great relationships with area churches and can help you get plugged in to a local church in the Jackson community. If you do not have a car, some churches offer weekly transportation to their church. Also, other students are often more than willing to let you ride with them to church. During the first Sunday of orientation, the new students will worship on campus together under the leadership of Campus Ministries. After that first Sunday, Campus Ministries works with students to get them connected with a local church.

**Avoid the temptation to hop between churches. Find one to serve in, and stay involved there for your entire time in college.**

## CAMPUS MAIL SERVICES

Each student may receive a free mail box and combination at Campus Mail Services during registration and will maintain the same box throughout his/her university career, provided he/she does not drop out for a semester.



All residential students are requested to have a Union mail box. Campus Mail Services is located in the Student Union Building. At the Union Post Office you may purchase envelopes and stamps; ship packages via priority mail or UPS; and receive mail and packages via USPS, UPS, and FedEx.

Students on campus for summer registration will receive their box number at that time. Other students may call Linda Taylor at 731.661.5290 or e-mail [ltaylor@uu.edu](mailto:ltaylor@uu.edu) after July 1<sup>st</sup>. Students should send their full name to receive their post office box number. In addition, the Post Office will be open the Monday of orientation week to provide post office box numbers to students who have not yet received one.

We know that you will be excited to receive mail from family and friends back home, especially care packages from mom and dad.

To receive this mail, please make sure that you provide them with your box number and the proper way to address your mail.

UU \_\_\_\_\_ (Fill in your box number here)

Student Name

1050 Union University Drive  
Jackson, TN 38305-3697

Any mail addressed to Union University with the words Post Office Box or P.O. Box on the delivery address will be delayed and could be returned to sender.

Because of privacy laws, your box number cannot be released to people outside of Union University, so be sure to provide this number to anyone who would like to send you mail.

## CAMPUS ORGANIZATIONS

Union University hosts over sixty active student organizations for students who are interested in almost any field of study or activity.

From biologists to actors to those who want to work with elementary school students in Jackson, there is a place for every student who wants to be involved outside the classroom. In fact, the typical undergrad chooses to be involved in several of these groups during his or her time at Union.

To view a list of all student organizations, please visit [www.uu.edu/student-services/organizations](http://www.uu.edu/student-services/organizations). An organizational fair will be held during Focus (orientation) week.

**Get involved in at least one or two organizations outside the classroom!**

## CHAPEL PROGRAMS

Each week, the Union Community comes together to worship and glorify God, to build community among the entire university, and to inform and teach concerning the areas of faith and learning. The chapel experience is the central and focal event of the university—a time when we give public expression to who we are as a community.

Chapels are offered every Wednesday and Friday at 10 am, unless otherwise noted. Students must attend at least 14 chapels per semester and over 20 chapels are offered each semester. To record attendance, students scan their Dawg Tag. Students failing to meet requirements are placed on chapel probation for the following semester and are to make up missed chapels. Students on chapel probation who fail to meet chapel requirements will face suspension from the university.

## COUNSELING & SERVICES TO STUDENTS WITH SPECIAL NEEDS

If you are a student with special needs (i.e. ADD, LD, hearing or visual impairment, etc.) our Counseling Center stands ready to assist you. In order to make your transition to Union as smooth as possible, we request that you contact Dr. Paul Deschenes, Director of Counseling Services, before orientation begins. He can be reached at 731.661.5322 or [pdeschen@uu.edu](mailto:pdeschen@uu.edu). Contacting Dr. Deschenes before August will help ensure your disability paperwork is complete and your needs can be met from your first day of orientation until graduation day. To visit the Counseling Services website, go to [www.uu.edu/student-services/counseling](http://www.uu.edu/student-services/counseling).

## EMERGENCY NOTIFICATION SYSTEM

Union University has developed an emergency notification system that is available to all students, faculty, staff and parents on our Germantown, Jackson, and Olford Center campuses. This system is voluntary, but students, faculty, staff and parents are encouraged to register to receive text messages on their cell phones in the event of a campus wide emergency, security and/or severe weather threat.

Registration for this system may be found at [www.uu.edu/uualerts](http://www.uu.edu/uualerts). After arriving at the site, students, faculty, or staff will be asked for their Groupwise/Webadvisor username and password. Then, they will enter their name, Union ID number (ID required for students, ID not required for faculty, staff, and parents), e-mail, cell phone number and carrier information. Once registered, you may opt to be removed from the system at any time. More information about this program and frequently asked questions may also be obtained at [www.uu.edu/uualerts](http://www.uu.edu/uualerts).

Understanding that many people pay to receive text messages, the system will be used with discretion and again, used only in the event of a high-level emergency that would require the notification of the entire campus. This text message program is an added lay of security, and e-mail and the campus web-



site will still be the most reliable sources of information about security-related campus events. In the event that our Union website goes down in the event of an emergency, an alternate website *www.uuemergency.com* will mirror any emergency information.

We ask that you register for this alert system today as we must remain vigilant in keeping the safety of our students, faculty, and staff as top priority. If you would like further information on the Union University Crisis Management plan an/or the Emergency Notification System, please contact the Office of the Vice President for Student Services at 731.661.5090 or [kthornbu@uu.edu](mailto:kthornbu@uu.edu) or the Office of Safety & Security at 731.661.5033.

## FERPA

Congress approved and the President has signed into law the Family Educational Rights and Privacy Act of 1974. The objective of the Act is to provide students and parents greater access to and control over information contained in educational records. The law stipulates the institution is responsible for making its students aware of the law and its ramifications.

No staff or faculty members can discuss a student's grades with a parent or anyone else after the student's 18<sup>th</sup> birthday without proof of financial dependence or the student's signed release (FERPA). The only exception is a conference with parents or other interested parties that is attended by the student and in which the student agrees to the discussion. The FERPA form can be downloaded at <http://www.uu.edu/dept/provost/forms/Registrar/FERPA2.pdf>. If you choose to complete this form, please turn it into the Academic Center located in the Penick Academic Complex or fax it to 731.661.5187.

Each student will receive his/her grades through an internet account know as WebAdvisor.

**Did you know?**  
Studies show that lack of sleep is associated with weight gain? Try and keep all-nighters to a minimum. Your body will work its best when you go to sleep and get up around the same time daily.

## HEALTH SERVICES

The University Health Clinic is open Monday through Friday, 8 am–11:45 am and 1 pm–4 pm when classes are in session and is closed during most chapel sessions. The clinic is staffed by a registered nurse, who sees patients on a walk-in basis and health services secretary. A university physician and two nurse practitioners also provide services to the clinic on a part-time basis during the regular fall and spring semesters.

**Thinking about nutrition and eating a balanced diet will help you concentrate as you study. Poor eating habits are a big freshman temptation.**

The university physician works two hours a week. The nurse practitioner works approximately nine hours a week. Clinic hours are posted at the health clinic, in the lobby of the residence complexes, and on the Health Services home page the Union University website ([www.uu.edu/student-services/health-services](http://www.uu.edu/student-services/health-services)).

There is no charge for an office visit at the University Health Clinic. Medications that are dispensed by the clinic are also free. There is a nominal fee for lab tests. Fees for any services received at off-campus medical facilities are the responsibility of the students.

If you have a medical emergency during the night or on the weekend, you should notify the Residence Director. The RD can help you decide where to seek medical attention. Before you come to Union, please make sure you have discussed your insurance benefits with your parents or are familiar with your own insurance, if you are insured. This is essential in case of referrals to outside agencies for health care.

Please note that the Health Services Form and Certificate of Immunization are due to Health Services prior to beginning classes. These forms can be downloaded at <http://www.uu.edu/student-services/health-services/forms/HealthForm.pdf>.

If you have questions or need to contact Health Services, please call them at 731.661.5284 or e-mail at [pmayer@uu.edu](mailto:pmayer@uu.edu).

## HOTEL ACCOMMODATIONS

Please visit [www.uu.edu/parentsplace](http://www.uu.edu/parentsplace) and click on “Local Hotel Information” to receive information, including pricing, on local hotels. Many incoming students and their families choose to stay the day before move-in day. Parents are **strongly encouraged** to attend the closing worship service that concludes Friday, August 21 at 8:30 p.m. Many parents and families choose to stay locally that evening as well.

When making reservations at a local hotel listed on our website, please be sure to identify yourself as a Union University family member to ensure the Union University hotel discount rate.

## MEAL PLANS

Union University offers Block Meal Plans which give students a certain number of meals to use throughout the entire semester. During Fall and Spring semesters, residential students will be automatically assigned a 100 Block Meal Plan. Commuters who wish to purchase a meal plan may go by Union Station and sign-up for a 50 Block Meal Plan.

During four-week terms (January, June, and July), residential students will be automatically assigned a 25 Block Meal Plan. Commuters who wish to purchase a meal plan may go by Union Station and sign-up for a 15 Block Meal Plan.

These Block Meal Plans give students all of their meals at the beginning of the semester. If a student does not use all of their meals before the end of that semester, any unused meals zero out and are not rolled over to the next

**Attend class regularly, and sit near the front! Research indicates that students who show up for all classes and sit near the front tend to get higher grades than “backrow” students.**

semester. If a student does use all of their meals before the end of the semester and needs more meals, that student may simply go by Union Station to sign-up for a supplemental 10 Block Meal Plan to use until the end of that specific semester.

The block meal plan is designed for (non-transferable) student use, however it does provide the flexibility to bring up to 10 guests per student per visit. This is for dining

inside Student Dining Hall or the Lexington Inn. To-go boxes are provided as needed to students, however, a student may swipe for a maximum of five to-go boxes per visit.

Fall and Spring Semesters:

100 Block Meal Plan - \$795 per semester (assigned to students living in kitchen apartments)

150 Block Meal Plan - \$1,190 per semester (assigned to students living in non-kitchen apartments)

250 Block Meal Plan - \$1,985 per semester

(Commuter 50 Block Meal Plan - \$400)

(Supplemental 10 Block Meal Plan - \$78.50)

Winter and Summer Terms (January, June, July):

25 Block Meal Plan - \$200 per term (for students in kitchen apartments)

45 Block Meal Plan - \$360 per term (for students living in non-kitchen apartments)

65 Block Meal Plan - \$525 per term

(Commuter 15 Block Meal Plan - \$120).

## MINORITY STUDENT RESOURCES AND OPPORTUNITIES



The Assistant Dean of Students provides support to minority students and offers resources to help each student navigate college life at Union in a positive way.

Below are specific areas of expertise provided by the Assistant Dean of Students:

- \* Goal Setting (academic and career) and developing a career plan
- \* Job Search (networking, job shadowing, internships, part- and full-time career opportunities)
- \* Academic Counseling and Open Communication with Professors regarding academic responsibility and success
- \* Life Vision and Responsibility
- \* Personality Testing and Interest Inventory Interpretation
- \* Career Counseling / Coaching
- \* Graduate School Preparation and Advising
- \* Financial Aid: Committee Chair of the African American and Minority Scholarship Committees
- \* Financial Aid: Administration of Servant Leadership Award through the Career Services Office
- \* Staff Advisor to Mosaic

Mosaic is the student organization which provides social, spiritual, and leadership support to minority students at Union. The purpose of Mosaic is to provide a community for all students, especially ethnic minority students, which equips them with resources, support, and meaningful opportunities to strengthen leadership and intercultural competency (Rev 7:9) through Great Commandment (Matthew 22:37-40) thinking and action.

Additional minority student resources include a comprehensive web site which covers everything from academic resources to financial aid. Visit [www.uu.edu/minorityresources](http://www.uu.edu/minorityresources) to find out more. To Join MOSAIC, students should contact Staff Advisor, Jacqueline S. Taylor, Assistant Dean of Students via email: [jtaylor@uu.edu](mailto:jtaylor@uu.edu) or phone: 731.661.5316.

## PARENTS' PLAGE

Parents should receive *Frequently Asked Questions: A Handbook for Parents*, which is a wonderful, detailed supplement to The Bulldog Guide. Please note that we have created a website called Parents' Place located at [www.uu.edu/parentsplace](http://www.uu.edu/parentsplace) with tailored information for parents!

## RESIDENCE LIFE AND HOUSING (WHAT TO BRING/WHAT TO LEAVE AT HOME)

The Residence Life Team is eagerly awaiting your arrival! The following information will help you know what is provided and what you will need to pack as you prepare to move into your “home-away-from home!”

**A hair dryer is not the only necessary thing in life - don't forget an umbrella, hangers, an alarm clock, a calculator, and ice trays!**

### About Residence Life

Union's Residence Life has a Tradition of Excellence and we strongly believe in the developmental value that comes with the experiences of life on campus! With a Christ-centered Residence Life staff, innovative programming, community values and people-focused service to each student, you can be confident that your residence life experience at Union will be a very enriching part of your college career!

Union University is proud to be a residential university requiring all unmarried, full-time, undergraduate students who are under 21 years of age before September 1 of that academic year to live on campus (unless they live at home with their parents or have a medical condition requiring off-campus residency). On move-in day, each student reads and signs a Housing Contract which is a legal and binding document between Union University and the students for that **full academic year**.

### Emergency Card

One very important thing is to note that in August when you arrive on move-in day, you will fill out an Emergency Information Card. Please make sure to have the following information for this card:

1. You or your parents' HMO/medical insurance company name and policy number.
2. Your parents' work phone numbers
3. Your parents' cell phone numbers
4. Any existing medical conditions/allergies you may have and medications you are taking for them.

## ROOMMATES

We encourage you to write or call your future roommates to get to know a little about them and to coordinate who will bring certain large items (TV, pots & pans, and for students in Heritage, a microwave etc.) to place in the living room or kitchen for all roommates to share.

## Union Provides

Private bedroom with:

- Twin size bed (bring regular twin sheets)
- Desk with drawer space and bookshelves
- Computer network port at your desk (see [www.uu.edu/computing](http://www.uu.edu/computing) for important details) and wireless internet access.
- In Heritage: Built-in voicemail on personal phone line (on wall opposite desk.) **Please Note:** Beginning January 2010 or shortly thereafter, students will use their personal cell phones in both the Quads and Heritage complexes. Most of the Heritage landlines will be disconnected. After January 2010, only the Heritage buildings of Grey and Dodd as well as the Warmath apartments will continue to have working landlines. Students in these apartments may bring a landline phone if they wish.
- Small closet
- Chest-of-drawers
- Overhead storage space (Limited overhead space is built in at the New Residence Complexes)
- Venetian blinds for windows (Windows in Heritage are approximately 70" w x 34" h. Windows in the Quads are 34.5" x )



Furnished living room with:

- Central heat and air conditioning (controlled in each apartment)
- Couch and matching chair
- Coffee table, end tables, lamp (There is also a bookshelf in the apartments of the Quads)
- Carpet
- Cable service (student provides coaxial cable)
- Note: None of the furniture may be taken out of the apartment at any time! City fire codes demand easy entrance/exit to the apartment. Therefore, bringing furniture from home is limited to one more living room chair and an entertainment center.

Bathroom with:

- Tub/shower and shower curtain (although many students bring their own “decorative” shower curtain, one will be available in the Commons at check-in, if needed.) Apartments in the Quads only have a shower unit.
- Sink with cabinet space below sink; mirror
- Toilet

- Kitchen apartments (which house 4 students) have a refrigerator, stove, shelf-space, cabinets and eating for 2 in a dining area.
- In the Quads, the kitchen is also equipped with a microwave and a stackable washer/dryer.

**Contact your parents and let them know some fun facts about your week. They love you and really do want to know what's going on, even if it's a quick text.**

### **You Provide**

- All bed accessories: Bedspread/comforter, mattress cover; sheets (regular twin size), blanket, pillow, towels.
- Miscellaneous supplies: toilet paper; vacuum; broom/mop; ironing board/iron; cleaning supplies; wastebaskets; laundry supplies; alarm clock; utensils; dishes; pots and pans.

### **Optional Items to bring**

- Computer...(see 'Technology at Union' below)
- TV & coaxial cable, DVD Player
- Decorations to personalize your apartment (Only small #4 nails are allowed to secure items to the wall.)
- Curtains (hung with tension rods) All windows are equipped with mini-blinds
- Bicycle (please bring your own lock to secure it on the bike rack. Because of fire department/safety standards, it may not be stored in your apartment.)
- Microwave (if living in Heritage), pop-up toaster, coffee maker
- Flashlight and small first-aid kit
- NOAA weather radio
- Telephone and phone cord if living in the Heritage buildings of Grey and Dodd. (Remember, the apartments in the Quads do not have a phone line. Most students will bring their cell phones.) An intercom system is in place for emergencies.

**Write down goals for your semester. Place them in a spot you see daily!**

### **Items NOT allowed to bring**

- Pets (of any kind, not even fish)
- Candles, incense, halogen lamp, deep fryer, hot plate
- Paintball guns, air-soft guns, fireworks, slingshots
- Immodest Clothing
- Tobacco (in any form)

## **Renter's Insurance**

Union University's property insurance will NOT cover students' personal property. Since this generation of students is bringing more expensive items to college (computers, iPods, etc.), Union strongly recommends obtaining Renter's Insurance or checking with your parents' Homeowner's Insurance to see if it will cover students' property while away at college.

**As the semester progresses, and you feel more and more comfortable with your roommates, remember to always treat them with kindness and respect.**

## **TECHNOLOGY AT UNION**

Union University provides each student with filtered Internet access, an e-mail account, and file storage space. All of these resources can be accessed in the computer labs and in the residence complexes. Your email and network files can be accessed anywhere you have internet access.

### **Computer Labs**

There are several computer labs available for student use on campus. The main computer labs are located in the Penick Academic Complex (PAC), near the Library. Here you will find approximately fifty Windows workstations. These computers have all of the necessary software required for general academic use, including Microsoft Office (Word, Excel, PowerPoint, etc.). There is also a laser printer available for printing needs.

There is a helpdesk in the lab area that is staffed during open lab hours to help with general support needs. The hours are posted in the labs. Typical week-day hours during the semester are 7:00 am to 12:30 am. The labs are also open during the day on Saturday and during the afternoon and evenings on Sunday.

### **Apartments**

There is a network port in all bedrooms. In addition, residence complexes have wireless access. To access the network, you will need a 100 Mbps network interface card (NIC) or wireless capability installed in your computer. For wired access: the NIC port on the back of the computer looks similar to a phone jack, but it is larger. If your computer does not already have a NIC installed then we can help with the installation, but you must provide the card. You will also need an Ethernet cable. The NIC's and Ethernet cables are available at most electronic retailers that sell computer equipment. Wireless: Wireless network access is available in most buildings, including the apartments. To connect to the wireless network, you will need an 802.11G or 802.11B wireless network adapter. Please note: For technical reasons, personal wireless access points are not allowed anywhere on campus, including the apartments.

### **Personal Computers**

If you are bringing a computer to Union, see [www.uu.edu/computing/tech2009.htm](http://www.uu.edu/computing/tech2009.htm) and [www.uu.edu/computing/purchase.htm](http://www.uu.edu/computing/purchase.htm).

## Support

We provide network related support to students for free. We can assist students in connecting their computer to the network and troubleshooting problems related to their network connection. Call 731.661.5585 to ask for help. We cannot provide general technical support outside of networking issues. However, the local chapter of ACM (Association for Computing Machinery) is available to provide affordable computer services to the Union community. This student group provides services which include technology support, computer maintenance and repair, computer upgrade, malware (computer virus, trojan horse, etc.) removal, software installation, general troubleshooting and problem solving. Contact Person: Professor Max Haifei Li (Office: PAC C-48, Email [hli@uu.edu](mailto:hli@uu.edu) Phone: 731.661.5577).

### Useful Sites:

- [webadvisor.uu.edu](http://webadvisor.uu.edu) ( your grades and other information)
- [eclass.uu.edu](http://eclass.uu.edu) (if you have a course taught partially or fully online)
- [www.uu.edu/library](http://www.uu.edu/library) (book catalog, online research database)

### Additional Information:

Residential Network Support: [www.uu.edu/resnet](http://www.uu.edu/resnet)

Computing Services Questions and Answers:

[www.uu.edu/computing/](http://www.uu.edu/computing/)

Computing Services Acceptable Use Policy:

[www.uu.edu/computing/aup.htm](http://www.uu.edu/computing/aup.htm)

## TRANSPORTATION & AIRPORT INFORMATION

McKellar-Sipes Regional Airport (airport code: MKL) is located in Jackson about 15 minutes from Union. It is a small airport for private planes with free parking.

The Memphis Airport (airport code: MEM) is 86 miles from campus and usually about a 90 minute drive. There is not a Jackson shuttle service to the airport, however the Student Services Office (731.661.5090) can arrange for airport transportation for \$75.00 a trip. (If two or more people are going to the airport, they can split that cost. It is \$75.00 per trip, not per person.) However, there are many students who live near Memphis and often drive friends to the airport. If arranging transportation to the airport, a two week notice is strongly encouraged to ensure we are able to secure a driver.

The Nashville Airport (airport code: BNA) is 138 miles from campus. There is also not a shuttle service to this airport, but InShuttle Service is considering transportation (615.255.3519). Call the Student Life Office for details. This is a popular airport because low cost Southwest Airlines flies out of here. Student Services does not arrange transportation, however offering gas money to someone already headed to the Nashville airport works wonders. Sometimes, a student can place a “part time job” on the career services website to help secure a driver. (e.g. will provide \$50 in gas money to anyone able to drive me to the Nashville airport on X.) Contact Renee Jones at [rjones@uu.edu](mailto:rjones@uu.edu) to post such a “job.”

Union University encourages students to use the “Union Ride Board” group on Facebook for “one stop shopping” to find transportation during weekends or breaks. Students can also post their travel destinations and see if someone could join them in order to split gas costs.

Jackson does not provide taxi or shuttle service to the Memphis or Nashville airports.

## TUITION BALANCE PAYMENT PLANS FACTS

To help you meet your education expenses, Union University is proud to offer FACTS as a convenient budget plan. This is not a loan program, but rather a way to spread out payments of the balance of your tuition and other fees over the course of the semester. There are no interest or finance charges assessed, and there is no credit check. The cost to budget your interest-free monthly payment plan is \$25 per semester or a \$45 annual non-refundable FACTS Enrollment Fee. You may budget your tuition and fees in the following ways: a) Automatic Bank Payment from your checking or savings account or b) a credit card option (all major credit cards except VISA). You may register for the FACTS agreement online at [www.uu.edu/admissions/financialinfo/](http://www.uu.edu/admissions/financialinfo/) or you may call FACTS/Student Accounts Office at 731.661.5071.

**Don't waste your time and strength doing things that don't matter. Invest yourself into activities that reflect your gifts and passions.**

You may now make payments on your student account online through Web Advisor. Just click on the Make a Payment link under the Students Menu. We will accept MasterCard, American Express, and Discover credit cards and bank debit cards. Due to VISA merchant policies, we do not accept VISA cards for payments. If you choose to pay your student account by debit or credit card, there is a 2.5% processing fee, charged to the cardholder account by the credit card processor, whether the payment is made using the telephone or in person.

Alternatively, you may have funds electronically withdrawn from your bank account by calling Union Station at 731.661.5000 and giving them the appropriate information. There will be no additional charges to you for this service.

# 2009–2010 ACADEMIC CALENDAR

## August

21, Friday	Residence Complexes Open for New Students Only
23, Sunday	Residence Complexes Open for Returning Students
25, Tuesday	Registration—Day Classes and 16-Week Evening Classes Begin
26—Sept 1, Wednesday–Tuesday	*Late Registration
28, Friday	Convocation

## September

1, Tuesday	*Last Day to Add a Class
7, Monday	Labor Day Holiday
29, Tuesday	*Last Day to Drop a 16-Week Class

## October

2-3, Friday–Saturday	Family Weekend
15-19, Thursday–Monday	Fall Holiday

## November

4, Wednesday	Campus & Community: A Day of Remembrance & Service
24, Tuesday	**Residence Complexes Close
25-27, Wednesday–Friday	Thanksgiving Holidays
29, Sunday	Residence Complexes Open

## December

7-10, Monday–Thursday	*Final Examinations
10, Thursday	**Residence Complexes Close
12, Saturday	Graduation

## Winter Term 2010 (4-week accelerated semester)

### January

3, Sunday	Residence Complexes Open
4, Monday	Day and Evening Registration—Classes Begin
5, Tuesday	Late Registration
5, Tuesday	Last Day to Add a Class
12, Tuesday	Last Day to Drop a Class
29, Friday	Final Examinations
29, Friday	**Residence Complexes Close

## Spring Semester 2010 (16-week semester)

### February

1, Monday	Residence Complexes Open for Students with Monday February Accelerated Classes
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2, Tuesday Residence Complexes Open for New/Returning Students  
 3, Wednesday Registration—Day Classes and 16-Week Evening Classes Begin  
 4-9, Thursday–Tuesday \*Late Registration  
 9, Tuesday \*Last Day to Add a Class

**March**

9, Tuesday \*Last Day to Drop a Class  
 26, Friday \*Residence Complexes Close  
 29-April 5, Monday–Monday Spring Holidays

**April**

5, Monday Easter Monday Holiday  
 22, Thursday \*Priority Registration Begins for Summer and Fall 2010

**May**

3, Monday Union University Scholarship Symposium  
 17-20, Monday–Thursday \*Final Examinations  
 20, Thursday \*\*Residence Complexes Close  
 22, Saturday Graduation

\*Refers to both evening and day classes which meet the full Fall and Spring Semester.  
 \*\*Residents will not be housed between terms and during holidays without permission of the Director of Residence Life.

# FOCUS LEADERS

The Focus Team is the first group of upperclassmen you will meet this fall and are ready to make your first days at Union a fun, relaxed transition to life at your new home. They are of the best and brightest Union students and have all been planning events and activities designed to provide you with the best possible first week at our university. They are praying for you and excited to meet you on August 21st!



Front (L to R):

Molly Burns, Natalie West, Kathryn LaMar, Cari Phillips

2nd Row (L to R):

Andi Schreiber, Kendal Conner, Haley Gallagher, Jill Brown

3rd Row (L to R):

Jason Castles (Director of Student Leadership Development), Karen Taylor (Assistant Director of Student Leadership Development) John David Cressman, Rebecca Eaton, Elizabeth Wood, Katy Pope, Mallory Carter, Katie Mohler, Leigh Andrews, Jessica Yates, Laura Gibson

4th Row (L to R):

Rob Simpson, Chanel Watson, Micah Roeder, Emily Alm, Scott McSwain, Wade Evans, Sam Ritter, Trey Smith, John Dawson, Kari Beougher, Peter Boedeker, Emily Logan, Brett Perkins, Scott Riessen.





**A. Avers Residence Complex**

1. Avers 1 201-214
2. Avers 2 215-226
3. Avers 3 227-240
4. Avers 4 241-252

**B. Hurt Residence Complex**

1. Hurt 1 301-314
2. Hurt 2 315-326
3. Hurt 3 327-340
4. Hurt 4 341-352

**C. Watters Residence Complex**

1. Watters 1 401-414
2. Watters 2 415-424
3. Watters 3 425-438
4. Watters 4 439-448

**D. Grace Residence Complex**

1. Grace 1 501-514
2. Grace 2 515-524
3. Grace 3 525-538

**E. Heritage Residence Complex**

1. McAfee Commons
2. Craig 1-8
3. Dehoney 9-14
4. Dodd 15-22
5. Grey 23-32
6. Jarman 33-42
7. Lee 43-52
8. Paschall 53-62
9. Pollard 63-72

**F. Warmath Family Housing**

1. Warmath 1-8
2. Warmath 9-16
3. Warmath 17-24
4. Warmath 25-32

**G. Welcome House**

- Construction Zone**  
**New Student Commons Building**  
 opening Fall 2009

Missionary In Residence Housing

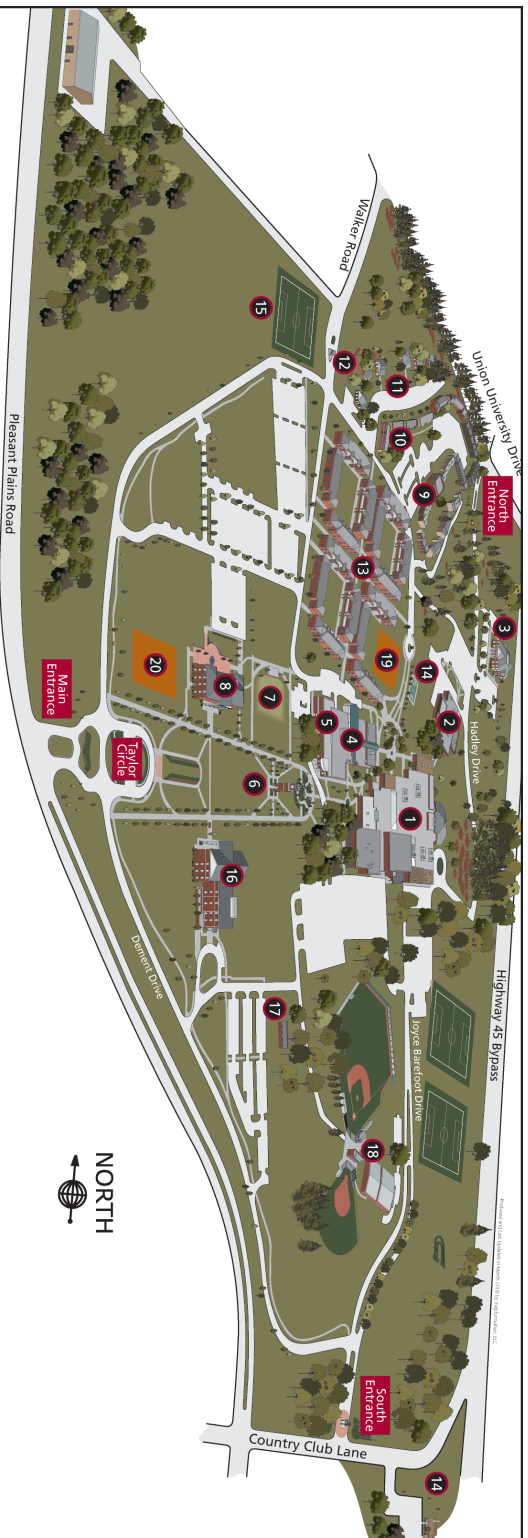


Photo: © 2010 University of North Carolina at Chapel Hill

- 1. Penick Academic Complex**
  - a. Savage Chapel
  - b. Power Theatre
  - c. Sumnar Library
  - d. Delay Gymnasium
  - e. Palmer Activities Center/  
Williams Aquatic Center
  - f. Administrative Offices
  - g. Union Station
  - j. College of Arts and Sciences
- 2. Blasingame Academic Complex**
  - k. School of Pharmacy
  - l. College of Education  
and Human Studies
  - m. McAfee School  
of Business Administration
- 3. Hammons Hall**
  - n. LifeWay Christian Store
  - o. Advancement and Alumni  
Offices
- 4. Barefoot Student Union Building**
  - q. Student Life Offices
  - r. Harvey Hall
  - s. Post Office
  - u. Undergraduate Admissions  
and Financial Aid
  - v. Coburn Dining Room
  - w. Lexington Inn
  - x. Barefoot's Joe
  - y. Heritage Center Banquet Hall
- 6. Miller Tower**
- 7. Amphitheatre**
- 8. Jennings Hall**
  - z. School of Christian Studies
  - aa. Departments of Music and  
Communication Arts
- 9. Heritage Residence Complex**
- 10. Warmath Family Housing**
- 11. Fraternity Row**
- 12. The Welcome House**
- 13. "The Quads" Residence Complex**
- 14. Outdoor Basketball Court**
- 15. Intramural Fields**
  - cc. Soccer Fields
  - dd. Baseball/Softball Fields
- 16. White Hall**
  - ee. School of Nursing
  - ff. Departments of Biology  
and Chemistry
- 17. Photo House**
- 18. Fesmitre Field House  
and Press Box**
- 19. New Student Commons  
(Opening Spring 2010)**
- 20. New building for  
School of Pharmacy  
(Opening Fall 2010)**