



LETTER OF IN ABSENTIA

ID # _____

I, _____, am requesting to
be excused from my Union University graduation ceremony
on _____.
(date)

Please select **one** of the two options below for receiving your diploma:

1. _____ Please mail my diploma to the following address:

OR

2. _____ Please call me at _____ to pick up my diploma.
(phone number)

- Students should return this form to the Academic Center as soon as possible.
- All student account balances must be cleared for the diploma to be released.

Signature

Date