

## Symposium Presenters and Advisors:

You are invited to attend a kick-off reception for all student presenters and faculty members that day, April 30, from 12:00 - 12:30 p.m. in the Carl Grant Events Center. This reception is in your honor so please come!

In order to make sure everything runs smoothly for your symposium presentation on April 30, we suggest that if possible you try a "dry run" of your presentation on the equipment you will be using in the room you are scheduled to present in (if you are using any equipment). If you need to, contact your session chair to arrange this. The session chair is noted on the schedule. Note: If you are using a Mac for your presentation, you will need to bring your own. The Instructional Media Center no longer has Mac laptops.

If you have a poster to display, please bring it to the Grant Event Center between 9:30 and 11:00 a.m. the morning of April 30. You will need to locate the table that has your name or group's name on it and set up your poster on that table. Remember that your poster needs to be **no larger than 40" x 60"** and will need to be mounted on foam board or cardboard so that it can stand on the easel. Easels will be provided by the Office of Research. Please email Suzanne Barham ([sbarham@uu.edu](mailto:sbarham@uu.edu)) and let her know if you have any additional needs (access to electricity, etc.). You will pick up your nametags and programs at the Grant Events Center entrance.

Thank you.  
Suzanne Barham  
Project Coordinator