



Last Name	First Name	Middle Init.

## 2020-2021 VA BENEFIT CERTIFICATION REQUEST

Please read the instructions and check your input before returning the form. Use Adobe Acrobat Reader to complete this form. **Incorrect or incomplete information will delay benefit processing.**

**Complete this form if you wish to use VA Education Benefits while attending Union University. The academic year consists of the fall, spring, and summer semesters, in that order.**

**Complete this form if you wish to certify VA Education Benefits for the term designated below. Only select one term for certification on this form. Once completed, submit this document via self-service.**

I **DO NOT** want to receive benefits for my enrollment in the term selected below.

Fall 2020

Winter/Spring 2021

Summer 2021

N/A

### **Request for Certification:**

Have you submitted a copy of an updated Certificate of Eligibility this academic year?

Yes

No, I understand that this may delay the certification of my benefits

I am requesting certification for my current enrollment for the term selected below:

Fall 2020

Winter/Spring 2021

Summer 2021

Have you officially declared your program of study?

Yes, \_\_\_\_\_

No, I understand that this may affect my ability to receive benefits.

Advisor's Name: \_\_\_\_\_

Advisor's Email: \_\_\_\_\_

### **BY SIGNING BELOW, I ACKNOWLEDGE AND UNDERSTAND THE FOLLOWING STATEMENTS:**

- VA education benefits are paid based on training time/rate of pursuit, and benefit payment may be adjusted for enrollment that does not equal a full-time course-load spanning the entire semester.
- Benefits can only be received for courses that are within my program of study.
- Any change to my enrollment, program, or location **after the date below** may result in a reduction to my benefits and a debt owed by me to Union and/or the Department of Veterans Affairs.
- The Change of Enrollment form **MUST** be resubmitted within five days of an enrollment change if any changes are made to your class schedule.
- Classes which are repeated may be certified for repeat if the original grade was punitive (i.e. a failing grade). Classes that have been successfully completed cannot be certified for VA purposes if they are repeated.
- I am responsible for tuition and fee payment to Union.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date