



# UNION UNIVERSITY

## School of Education

### Admission Requirements for the Ed.S. Degree Teacher Leadership (TL) Track (Non-Licensure)

1. Application: A completed application <http://www.uu.edu/academics/graduate/edd/>
2. Application Fee: A nonrefundable application fee of \$25. Payment will be submitted online at end of application.
3. Official Transcripts: Official transcripts from ALL undergraduate and graduate schools attended. The minimum requirement for admission is an official master's degree transcript from a regionally accredited college/university with a minimum GPA of 3.20. In addition, students must ensure that transcripts received from non-US institutions are translated and evaluated by a recognized agency and forwarded directly to Union University.
4. Grade Point Average: Undergraduate GPA of 3.0 or higher. Prior Graduate GPA of 3.2 or higher. Students not meeting either of these GPA criteria may be granted Conditional Admission to the Instructional Leadership concentration following the successful completion of a writing sample and approval of the Graduate Admissions Committee.
5. Writing Sample: All applicants successfully complete a writing sample demonstrating adequate graduate level writing skills. We request that applicants complete and upload the writing sample within 48 hours of starting. Writing sample details will be emailed to you by the program coordinator.
6. Copy of current teacher license. **A .pdf of this document will be uploaded while completing your application.**
7. Four Recommendation Forms: One must be completed by the applicant's principal or supervisor; two must be completed by fellow teachers; and one by a character/personal reference who has insight into all components on the form. **Applicant will provide name and email address for each recommendation form while completing the application.**
8. Current professional resume. **Resume will be uploaded to applicant's file while completing online application.**
9. Applicant is expected to have at least two years of teaching experience.

**The applicant will be required to meet with the Director of the Program who will make a recommendation to the Dean and Graduate Admissions Committee concerning admission to the program.**