

**Transfer Guidelines**  
For Students From  
**Columbia State Community College**  
To



(731) 661-5002 or 1-800-33UNION

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**We are excited that you are considering transferring to Union University from Columbia State Community College!**

You will find that Union is an excellent place to build on the foundation you have established at CSCC. Our approach to education provides for personal attention, strong values and an opportunity to develop your talents in a way that sets you up for success in life. You will work hard at Union. The educational program is characterized by rigorous academic pursuit. But the rewards for that work will be visible and long lasting. Your degree from Union will mean something to employers because they will know that you worked hard to earn it.

Union University attracts students who want to be leaders in their fields, and who want to make a difference in the world for the cause of Christ. We see each student as a future leader who can reshape the world and influence others. This is only possible because of our commitment to excellence. You will be exposed to excellence at every level and helped to achieve it.

Union University is also committed to people. You are the reason we exist and personal relationships are treasured. Your professors will know you by name and be there as mentors and academic counselors. They will offer you direct guidance and encouragement

**Location:** We are located on a 290 acre campus in Jackson, Tennessee, at the northwest corner of Interstate 40 and Highway 45 By-Pass.

**Financial Aid:** Each graduate of CSCC with a 3.0 GPA or higher is awarded a transfer scholarship of \$3,000-\$6,000 per year depending on GPA. Grants, loans, and workshops are also

available. If cost seems like a barrier for you, you'll be encouraged to see our financial aid counselors. Financial aid is available for degree seeking students enrolled as at least half-time students in traditional programs. Students in non-traditional programs are only eligible for federal aid. Please go to the web or contact us so we may help you complete this process.

**Applying to Union:** The first step in this exciting journey is applying. Applications may be submitted online through our web site at [www.uu.edu](http://www.uu.edu). Or you may contact the Office of Undergraduate Admissions at 1-800-33-UNION or locally at 731-661-5100 and we will be happy to send you a copy of the application that you can return by mail. You will also need to have official copies of your transcripts sent from each college you have attended. From there we will determine your transfer credits and help you plan a course schedule designed to move you toward degree completion.

**UNION wants to make your transfer as easy as possible.** The faculty and staff at Union University are ready and willing to help you in this time of transition. And, these Transfer Guidelines have been developed to make the process a seamless one. The following table shows how your hours at CSCC will transfer to Union. The equivalent Union course is listed next to your CSCC courses. A grade of "D" will be accepted only upon completion of the Associates Degree.

If you have any questions, please do not hesitate to call us at 1-800-33-UNION. Our Transfer Coordinator will efficiently and effectively guide you through this transfer process.

# COLUMBIA STATE/UNION UNIVERSITY TRANSFER GUIDELINES

<b>CSCC Course</b>	<b>Hrs.</b>	<b>UNION Course</b>	<b>UU CORE Substitution</b>
<b>Agriculture (AGT)</b>			
All		Elective LL	
<b>Art (ART) #</b>			
1030	3	ART Elective	ART 210
1110	3	ART 113 *	
1120	3	ART 114 *	
2010	3	ART 313 LL	ART LL
2020	3	ART 314 LL	ART LL
2110	3	ART 116 *	
2120	3	ART 117 *	
2220	3	ART Elective	ART 210
2510	3	ART 311 LL	
2520	3	ART 312 LL	
2610	3	ART 221 *	
2620	3	ART 222 *	
2630	3	ART 221 *	
2710	3	ART 242 *	
2720	3	ART 343 LL	
* Art requires evaluation of the student's portfolio by Art faculty for application to an Art major or minor and in consideration of Art scholarship.			
<b>Astronomy (ASTR)</b>			
1030	4	PHY Elective LL	
<b>Biology (BIOL)</b>			
1030	4	BIO 100	
1110	4	BIO 112	
1120	4	BIO 213	
2010	4	BIO 221	
2020	4	BIO 222	
2230	4	BIO 211	BIO 201
<b>Business (BUS)</b>			
101	3	MGT Elective LL	
110	3	MGT Elective LL	
111	3	MGT Elective LL	
121	3	ACC 211	
122	3	ACC 212	
205	3	BAD 224	
231	3	ACC 315 LL	
235	3	ACC 311 LL	
240	3	BLAW 321 LL	
241	3	MKT Elective LL	
242	3	MGT Elective LL	
243	3	MGT 340 LL	
250	3	MGT 432 LL	
251	3	BLAW 324 LL	
263	1	MGT Elective LL	By Topic
264	2	MGT Elective LL	By Topic
265	3	MGT Elective LL	By Topic
271	3	FIN 415 LL	
299	3	MGT Elective LL	
<b>Business Information Technology (BIT)</b>			
All		Elective	
<b>Chemistry (CHEM)</b>			
1110	4	CHE 111	

<b>CSCC Course</b>	<b>Hrs.</b>	<b>UNION Course</b>	<b>UU CORE Substitution</b>
<b>Chemistry (CHEM)</b>			
<b>Continued</b>			
1120	4	CHE 112	
2010	4	CHE 314 & 324 LL	
2020	4	CHE 314 & 324 LL	
<b>Commercial Entertainment (CEN)</b>			
101	1	PEWS Elective LL	
102	1	PEWS Elective LL	
107	1	PEWS Elective LL	
109	1	PEWS Elective LL	
111	1	PEWS Elective LL	
125	1	PEWS Elective LL	
135	3	Elective LL	
200	2	Elective LL	
203	1	PEWS Elective LL	
204	1	PEWS Elective LL	
205	3	COM Elective LL	
207	3	MGT Elective LL	
209	3	PEWS Elective LL	
216	1	Elective LL	
217	3	PEWS Elective LL	
230	3	COM Elective LL	
1012	2	Elective LL	
1013	1	Elective LL	
1014	2	Elective LL	
1210	3	Elective LL	
1211	2	Elective LL	
<b>Computer Information Systems (CIS)</b>			
109	3	CSC 105	
116	1	CSC Elective LL	
131	1	CSC Elective LL	
132	2	CSC Elective LL	
150	3	CSC 220	
170	3	CSC Elective LL	
175	3	CSC Elective LL	
209	3	CSC 105	
263	3	CSC Elective LL	
270	3	CSC Elective LL	
275	3	CSC 365 LL	
280	3	CSC Elective LL	
285	3	CSC 365 LL	
<b>Cooperative Education (COP)</b>			
201-206	9 max.	MGT 484 LL	
<b>Criminal Justice Technology (CJT)</b>			
101	3	CRJ 250	
105	3	CRJ Elective LL	
110	3	CRJ Elective LL	
120	3	CRJ Elective LL	
200	3	CRJ Elective LL	
201	3	CRJ Elective LL	
202	3	CRJ Elective LL	
204	3	CRJ Elective LL	
205	3	CRJ Elective LL	
206	3	CRJ Elective LL	

<u>CSCC Course</u>	<u>Hrs.</u>	<u>UNION Course</u>	<u>UU CORE Substitution</u>
<b>Criminal Justice Technology (CJT)</b>			
207	3	CRJ Elective LL	<b>Continued</b>
210	3	CRJ Elective LL	
220	3	CRJ Elective LL	
230	3	CRJ Elective LL	
241	3	CRJ Elective LL	
<b>Early Childhood Education (ECED)</b>			
All		EDU Elective LL	
<b>Economics (ECO)</b>			
201	3	ECO 211	
202	3	ECO 212	
<b>Education (EDU)</b>			
201	3	EDU 150	
221	3	PSY 318 LL	
222	3	SE 225	
225	3	EDU 250	
<b>Electronics Technology (EET)</b>			
121	4	PHY 262	
122	4	PHY 262	
All others		Elective LL	
<b>Emergency Medical Technology (EMT)</b>			
All		Elective LL	
<b>Engineering Graphics (ERG)</b>			
All		EGR Elective LL	
<b>English (ENGL)</b>			
1010	3	ENG 111	
1020	3	ENG 112	
1070	3	ENG Elective LL	
2010	3	ENG 201	
2020	3	ENG 202	
2910	3	ENG 312 LL	
<b>French (FREN) ##</b>			
1010	3	FRE 111	
1020	3	FRE 112	
2010	3	FRE 200 Level	
2020	3	FRE 200 Level	
<b>Geography (GEOG)</b>			
1010	3	GEO 112	
1020	3	GEO 112	
1210	3	GEO 215	
1220	3	GEO 216	
<b>Health (HED)</b>			
221	2	PEWS 324 LL	
231	3	PEWS 222	
241	3	PEWS 113	
<b>History (HIST)</b>			
1110	3	HIS 101	
1120	3	HIS 102	
2010	3	HIS 211	HIS 101
2020	3	HIS 212	HIS 102
2030	3	HIS 315 LL	
<b>Humanities (HUM)</b>			
1130	3	HUM Elective	BA Core LL
2210	3	HUM Elective	BA Core LL
<b>Industrial Technology (INT)</b>			
All		Elective LL	
<b>Marketing (MKT)</b>			
101	3	MKT 328 LL	
204	3	MKT Elective LL	

<u>CSCC Course</u>	<u>Hrs.</u>	<u>UNION Course</u>	<u>UU CORE Substitution</u>
<b>Mass Communications (MAS)</b>			
1210	3	COM 120	
1240	3	COM Elective LL	
1250	3	COM Elective LL	
2230	3	COM 121	
2450	3	COM Elective LL	
<b>Mathematics (MATH)</b>			
1130	3	MAT 111	
1410	3	MAT 101	
1420	3	MAT 107	
1530	3	MAT 114	
1710	3	MAT 111	
1720	3	MAT 112	
1830	3	MAT 201	
1910	4	MAT 211	
1920	4	MAT 212	
2110	4	MAT 213	
2120	3	MAT 314 LL	
<b>Music (MUS) ###</b>			
1030	3	MUS 216	ART 210
1110	3	MUS 111*	
1120	3	MUS 112*	
1130	2	MUS Elective	Ensemble LL
1410	1	MUS 108	
1510	1	MUS 131	
1520	1	MUS 131	
1610	2	MUS 121	
1620	2	MUS 122	
1800	1	MUS Elective LL	
1810	3	MUS 110	
1820	3	MUS 110	
1850	1	MUS Elective LL	
1860	1	MUS Elective LL	
1910	1	MUS 150 K	
1920	1	MUS 150 K	
1930	1	MUS 150 V	
1940	1	MUS 150 V	
1950	1	MUS 150 I G	
1960	1	MUS 150 I G	
2110	3	MUS 211*	
2120	3	MUS 212*	
2140	2	MUS 150	
2200	3	MUS Elective LL	
2210	3	MUS 220	
2330	3	MUS Elective LL	
2350	3	MUS Elective LL	
2360	3	MUS Elective LL	
2910	2	MUS 250 K	
2920	2	MUS 250 K	
2930	2	MUS 250 V	
2940	2	MUS 250 V	
2950	2	MUS 250 I G	
2960	2	MUS 250 I G	
<b>Nursing (NUR)</b>			

RN's are eligible for admission to Union's RN-to-BSN Program. Non-RN nursing transfer students are referred to the Dean of the School of Nursing for admission toward the Basic BSN Program.

<b>CSCC</b> Course	<b>Hrs.</b>	<b>UNION</b> Course	<b>UU CORE</b> Substitution
<b>Office Administration (OFA)</b>			
205	1	COM 360 LL	
All Others		Elective LL	
<b>Philosophy (PHIL)</b>			
1030	3	PHL 240	
1033	3	PHL 345 LL	
2030	3	PHL 243	
2033	3	PHL 349 LL	
<b>Physical Education (PHED)</b>			
1010	1	PEWS 121	
1110	1	PEWS 106	
1120	1	PEWS 126	
1210	1	PEWS 100	
1310	1	PEWS 104	
1510	1	Elective	PEWS LL
1610	1	PEWS 110	
1710	1	PEWS 111	
1810	1	Elective	PEWS LL
1910	1	Elective	PEWS LL
2010	1	PEWS 122	
2020	3	PEWS 201	
2120	3	PEWS 100	
2520	1	Elective LL	
2610	1	PEWS 119	
2710	1	Elective LL	
<b>Physical Science (PSCI)</b>			
1030	4	PHY 111	
<b>Physics (PHYS)</b>			
2010	4	PHY 213	
2020	4	PHY 214	
2110	4	PHY 231	
2120	4	PHY 232	
2550	3	EGR 275	
2560	3	EGR 290	
<b>Political Science (POL)</b>			
111	3	PSC 211	
113	3	PSC Elective LL	
201	3	PSC 111	
<b>Psychology (PSY)</b>			
203	3	PSY 213	
204	3	PSY 418 LL	
205	3	PSY Elective LL	
206	3	PSY 219	
<b>Radiologic Technology (RAD)</b>			
All		Elective LL	
LL			
<b>Respiratory Care (RCT)</b>			
All		Elective	Elective LL
<b>Sociology (SOC)</b>			
201	3	SOC 211	
203	3	SOC 213	
208	3	SOC Elective LL	
210	3	SOC 355 LL	
212	3	SOC 225	
<b>Spanish (SPAN) ##</b>			
1010	3	SPA 111	
1020	3	SPA 112	
2010	3	SPA 200 Level	
2020	3	SPA 200 Level	

<b>CSCC</b> Course	<b>Hrs.</b>	<b>UNION</b> Course	<b>UU CORE</b> Substitution
<b>Speech (COMM)</b>			
1100	3	COM 235	
1120	3	COM Elective LL	
2100	3	COM Elective LL	
<b>Stage Crew Technology (SCT)</b>			
1030	3	COM Elective LL	
2010	3	COM 299	
2020	3	COM 299	
2030	3	COM Elective LL	
2040	4	COM 299	
<b>Theatre (THEA)</b>			
1020	3	COM 240	
1030	3	COM Elective LL	
1430	3	COM 299	
2430	3	COM Elective LL	
<b>Veterinary Technology (VET)</b>			
All		Elective LL	

**For Union University students desiring to take courses at Columbia State Community College:**

1. Seek approval through the Academic Center.
2. Complete a Columbia State application in person at Admissions or download an application from [www.columbiastate.edu/admissions](http://www.columbiastate.edu/admissions) ;
3. Declare your academic status as transient student, non-degree.
4. If this is your first time to take classes at Columbia State then a non-refundable application fee will be required at the time of initial registration in classes.
5. Request a copy of your Union University transcript be sent to the Columbia State Records Office.
6. Register for classes.
7. Pay fees by specified deadline.
8. After you complete your course, request Columbia State transcript be sent to Union.

**For Columbia State Community College students desiring to take courses at Union University:**

1. Complete a non-degree application for Union ([www.uu.edu](http://www.uu.edu)) unless you are transferring, then complete a full application ([www.uu.edu](http://www.uu.edu)).
2. Pay a one-time application processing fee of \$35.00.
3. Submit transcripts from all accredited colleges (if you are degree seeking only).
4. Apply for financial aid. All CSCC graduates with a 3.0 GPA or above receive a scholarship. Other grants, loans, workshops, and scholarships are also available.
5. After acceptance, a registration date will be held so you can early register without standing in a long line.

Freshman and Sophomore level courses are available to all Columbia State students from the Regents Online Degree Program. A course listing is available at <http://www.tn.regentsdegrees.org/courses>.

**FOR MORE INFORMATION**

**Please Contact:**

**Office of Undergraduate Admissions**

**UNION UNIVERSITY**

**1050 Union University Drive**

**Jackson, Tennessee 38305**

**731-661-5100 or 1-800-33UNION**

**NOTES:**

Courses shown in the UU Core Substitution column meet a Union University course requirement as indicated. Those students seeking teacher licensure may not be able to exercise all substitutions and should contact the Director of Teacher Education for further information.

All hours satisfactorily completed with a grade of "C" or above will be transferred.

Courses transferred to Union University transfer on the level on which they were taught, regardless of their parallel at Union. Therefore, sophomore level courses at Columbia State transfer as sophomore level courses at Union.

**# Concerning Art Studio Courses:**

Transfer of studio classes is determined from portfolio review by art faculty. Students must demonstrate competency for the course they wish to transfer.

**## Concerning Foreign Language Courses:** Foreign Language is transferred in yearly increments. The student who presents one semester will be placed by proficiency level; credit may be awarded for the transfer semester based on proficiency.

**### Concerning Applied Music Courses:** Placement in applied instruction for music major/minor is determined by music faculty.

\* Applies automatically to core language requirements. Application to SPA major or minor dependent upon proficiency.