

**Transfer Guidelines**  
**For Students From**  
**Cleveland State Community College**  
**To**



(731) 661-5002 or 1-800-33UNION

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**We are excited that you are considering transferring to Union University from Cleveland State Community College!**

You will find that Union is an excellent place to build on the foundation you have established at CSCC. Our approach to education provides for personal attention, strong values and an opportunity to develop your talents in a way that sets you up for success in life. You will work hard at Union. The educational program is characterized by rigorous academic pursuit. But the rewards for that work will be visible and long lasting. Your degree from Union will mean something to employers because they will know that you worked hard to earn it.

Union University attracts students who want to be leaders in their fields, and who want to make a difference in the world for the cause of Christ. We see each student as a future leader who can reshape the world and influence others. This is only possible because of our commitment to excellence. You will be exposed to excellence at every level and helped to achieve it.

Union University is also committed to people. You are the reason we exist and personal relationships are treasured. Your professors will know you by name and be there as mentors and academic counselors. They will offer you direct guidance and encouragement

**Location:** We are located on a 290 acre campus in Jackson, Tennessee, at the northwest corner of Interstate 40 and Highway 45 By-Pass.

**Financial Aid:** Each graduate of CSCC with a 3.0 GPA or higher is awarded a transfer scholarship of \$3,000-\$6,000 per year depending on GPA. Grants, loans, and workshops are also

available. If cost seems like a barrier for you, you'll be encouraged to see our financial aid counselors. Financial aid is available for degree seeking students enrolled as at least half-time students in traditional programs. Students in non-traditional programs are only eligible for federal aid. Please go to the web or contact us so we may help you complete this process.

**Applying to Union:** The first step in this exciting journey is applying. Applications may be submitted online through our web site at [www.uu.edu](http://www.uu.edu). Or you may contact the Office of Undergraduate Admissions at 1-800-33-UNION or locally at 731-661-5100 and we will be happy to send you a copy of the application that you can return by mail. You will also need to have official copies of your transcripts sent from each college you have attended. From there we will determine your transfer credits and help you plan a course schedule designed to move you toward degree completion.

**UNION wants to make your transfer as easy as possible.** The faculty and staff at Union University are ready and willing to help you in this time of transition. And, these Transfer Guidelines have been developed to make the process a seamless one. The following table shows how your hours at CSCC will transfer to Union. The equivalent Union course is listed next to your CSCC courses. A grade of "D" will be accepted only upon completion of the Associates Degree.

If you have any questions, please do not hesitate to call us at 1-800-33-UNION. Our Transfer Coordinator will efficiently and effectively guide you through this transfer process.

# CLEVELAND STATE/UNION UNIVERSITY TRANSFER GUIDELINES

<u>CSCC Course</u>	<u>Hrs.</u>	<u>UNION Course</u>	<u>UU CORE Substitution</u>
<b>Accounting (ACC)</b>			
1010	3	ACC 211	
1020	3	ACC 212	
1110	2	Elective LL	
1120	2	Elective LL	
2010	3	ACC 211	
2020	3	ACC 212	
2240	3	ACC 311 LL	
2310	3	ACC 315 LL	
2311	1	Elective LL	
2312	2	Elective LL	
2510	3	Elective LL	
2511	1	Elective LL	
2512	2	Elective LL	
2531	1	Elective LL	
2532	2	Elective LL	
All others		ACC Elective LL	
<b>Architecture and Architectural Draft (ARC)</b>			
1050	3	ART Elective LL	
1060	3	ART Elective LL	
All others		Elective LL	
<b>Art (ART)</b>			
1030	3	ART Elective LL	ART 210
1060	3	ART Elective LL	
1110	3	ART 113*	
1120	3	ART 114*	
1210	3	ART 116*	
1220	3	ART 117*	
1810	3	ART 313 LL	
1820	3	ART 314 LL	
2010	3	Elective LL	
2110	3	ART 323 LL*	
2120	3	ART 324 LL*	
2310	3	ART 311 LL*	
2320	3	ART 312 LL*	
2410	3	ART 216*	
2420	3	ART 217*	
All others		ART Elective LL	
<i>Studio art requires evaluation of portfolio by Art faculty to apply to Art major/minor.</i>			
<b>Astronomy (ASTR)</b>			
1010	3	PHY Elective LL	
1020	3	PHY Elective LL	
2801-2899	1-6	PHY Elective LL	
2900	1-9	PHY Elective LL	
<b>Biology (BIOL)</b>			
1010+1011	4	BIO 100	
1020+1021	4	BIO Elective LL	
1050	3	ART Elective LL	
1110+1111	4	BIO Elective LL#	
1120+1121	4	BIO Elective LL#	
# BIO 1110+1120=BIO 112			
1500+1501	4	BIO Elective LL	
1600+1601	4	BIO Elective LL	

<u>CSCC Course</u>	<u>Hrs.</u>	<u>UNION Course</u>	<u>UU CORE Substitution</u>
<b>Biology (BIOL)</b>			
2010+2011	4	BIO 221	
2020+2021	4	BIO 222	
2110	3	BIO Elective LL	
2230+2231	4	BIO 211	
2801-2899	1-6	BIO Elective LL	
2900	1-9	BIO Elective LL	
<b>Business (BUS)</b>			
1010	3	BAD Elective LL	
1100	3	Elective LL	
1290	3	BAD Elective LL	
1310	3	Elective LL	
1400	3	Elective LL	
1410	3	Elective LL	
1500	3	MGT Elective LL	
1610	3	FIN Elective LL	
1660	3	ECO Elective LL	
2020	3	Elective LL	
2100	3	MKT 328 LL	
2230	3	ECO 400 LL	
2310	3	MGT 340 LL	
2320	3	MKT 340 LL	
2330	3	MGT Elective LL	
2801-2899	1-6	BAD 224	
2900	1-9	BAD Elective LL	
<b>Chemistry (CHEM)</b>			
1000+1001	4	CHE 105	
1110+1111	4	CHE 111	
1120+1121	4	CHE 112	
2010	3	CHE 314 LL	
2011+2021	2	CHE 324 LL	
2020	3	CHE 315 LL	
2801-2899	1-6	CHE Elective LL	
2900	1-9	CHE Elective LL	
<b>Communications (COM)</b>			
1510	1	COM 210	
1520	1	COM 210	
2010	3	COM 120	
2050	3	COM 121	
2070	3	COM Elective LL	
2090	3	COM 230	
2110	3	COM 314 LL	
2130	3	COM 323 LL	
2510	1	COM 210	
2520	1	COM 299	
2610	3	COM 299	
2710	3	COM Elective LL	
2720	3	COM Elective LL	
2801-2899	1-6	COM Elective LL	
2900	1-9	COM Elective LL	
<b>Computer Information Technology (CIT)</b>			
All		Elective LL	
<b>Computers and Information Systems</b>			
1100	3	EDU 250	

CSCC Course	Hrs.	UNION Course	UU CORE Substitution
<b>Computers and Information Systems</b>			<b>Continued</b>
1110	3	CSC 105	
1121	3	CSC 105	
1610	3	CSC 255	
1710	3	CSC 115	
1720	3	CSC Elective LL	
2100	2	CSC Elective LL	
<b>Criminal Justice Technology (CJP)</b>			
1070	3	CRJ 315 LL	
All others		CRJ Elective LL	
<b>Early Childhood Education (ECED)</b>			
All		EDU Elective LL	
<b>Education (EDU)</b>			
1100	3	EDU 250	
1130	3	PSY 318 LL	
1240	1	Elective LL	
2000	3	EDU 150	
2040	3	PSY 324 LL	
2110	3	PSY 219	
2801-2899	1-6	EDU Elective LL	
2900	1-9	EDU Elective LL	
<b>Electronics Technology (EET)</b>			
1010	3	PHY Elective LL	
1020	3	PHY Elective LL	
All others		Elective LL	
<b>Emergency Medical Services (EMT)</b>			
All		Elective LL	
<b>Engineering Graphics (ERG)</b>			
All		EGR Elective LL	
<b>English (ENGL)</b>			
1010	3	ENG 111	
1020	3	ENG 112	
2110	3	ENG Elective LL**	
2120	3	ENG Elective LL**	
2210	3	ENG Elective LL**	
2220	3	ENG Elective LL**	
2310	3	ENG 201	
2320	3	ENG 202	
2510	3	ENG Elective LL	
2610	3	ENG 312 LL	
2740	3	EDU 311 LL	
2760	3	ENG Elective LL	
2801-2899	1-6	ENG Elective LL	
2900	1-9	ENG Elective LL	
<i>**Any two may substitute for ENG 201 &amp; 202.</i>			
<b>French (FREN)</b>			
1010	3	FRE 111	
1020	3	FRE 112	
<b>General Studies (GEN)</b>			
All		Elective LL	
<b>Geographic Information Systems (GIS)</b>			
All		Elective LL	
<b>Geography (GEOG)</b>			
1025	3	GEO 215	
2010	3	GEO Elective LL	
<b>Global Positioning Systems (GPS)</b>			
All		Elective LL	
<b>Health (HED)</b>			
2010	3	PEWS Elective LL	

CSCC Course	Hrs.	UNION Course	UU CORE Substitution
<b>Health (HED)</b>			<b>Continued</b>
2060	3	PEWS 222	
2210	3	PEWS 113	
2801-2899	1-6	PEWS Elective LL	
2900	1-9	PEWS Elective LL	
<b>History (HIST)</b>			
1110	3	HIS 101	
1120	3	HIS 102	
2010	3	HIS 211	HIS 101
2020	3	HIS 212	HIS 102
2030	3	HIS 315 LL	
2801-2899	1-6	HIS Elective LL	
2900	1-9	HIS Elective LL	
<b>Honors (HON)</b>			
1010, 1020	3	HON Elective LL	
1110-1113	1	HON Elective LL	
2900	1-9	HON Elective LL	
<b>Human Services/Social Work (HSS)</b>			
1050	4	SOC Elective LL	
1130	3	PEWS 301 LL	
1320	3	SOC 321 LL	
1330	3	Elective LL	
1360	3	SOC Elective LL	
2010	3	SOC 225	
2050	3	Elective LL	
2060	3	Elective LL	
2801-2899	1-6	Elective LL	
2900	1-9	Elective LL	
<b>Humanities (HUM)</b>			
1010	3	PHL 243	
1070	3	HUM Elective LL	
1080	3	HUM Elective LL	
1280	3	ICS Elective LL	
1911	3	HUM Elective LL	
2510	3	Elective LL	
2740	3	ENG 311 LL	
2760	3	ENG Elective LL	
2780	3	PHL 349 LL	
2801-2899	1-6	HUM Elective LL	
2900	1-9	HUM Elective LL	
<b>International Studies (INTL)</b>			
1911	3	Elective LL	
1921	1	Elective LL	
<b>Law Enforcement Training (LET)</b>			
1720	2	PEWS Elective LL	
2120	3	CRJ Elective LL	
2400	1	PEWS Elective LL	
All others		Elective LL	
<b>Legal Administrative Assistant (LAW)</b>			
All		Elective LL	
<b>Management (MGT)</b>			
1010+1020	3+3	MGT 318 LL	
1110	1	MGT Elective LL	
1120	1	MGT Elective LL	
1210	3	MGT 348 LL	
1500	3	MGT Elective LL	
1710	3	MGT Elective LL	
1730	1	MGT Elective LL	

CSCC Course	Hrs.	UNION Course	UU CORE Substitution
<b>Management (MGT)</b>			<b>Continued</b>
1740	1	MGT Elective LL	
2110	3	MGT Elective LL	
2240	3	FIN 320 LL	
2510	3	MGT Elective LL	
2610+2620	3+3	MGT 341 LL	
2801-2899	1-6	MGT Elective LL	
2900	1-9	MGT Elective LL	
<b>Mathematics (MATH)</b>			
1110	3	MAT 111	
1200	3	MAT 112	
1410	3	MAT 101	
1420	3	MAT 107	
1510	3	MAT 114	
1610	3	MAT Elective LL	
1710	3	MAT 111	
1720	3	MAT 112	
1710+1720	3+3	MAT 116	
1810	3	MAT 201	
1820	3	MAT Elective LL	
1900	3	MAT Elective LL	
1910	4	MAT 211	
1915	1	Elective LL	
1920	4	MAT 212	
1925	1	Elective LL	
2010	3	MAT 315 LL	
2110	4	MAT 213	
2120	3	MAT 314 LL	
2750	3	MAT 360 LL	
2801-2899	1-6	MAT Elective LL	
2900	1-9	MAT Elective LL	
<b>Music (MUS)</b>			
1010	3	MUS 111#	
1020	3	MUS 112#	
1030	3	MUS 216	
1150,1160,1170,1180	1-2 each	MUS 150V##	
1210,1220,1230,1240	1-2 each	MUS 150K##	
1410	2	MUS 191	
1420	2	MUS 191	
1470	2	MUS 100	
1480	2	MUS 100	
1670,1680,1770,1780	1-2 each	MUS 150IG##	
2010	3	MUS 211#	
2020	3	MUS 212#	
2110	1	MUS 108	
2120	1	MUS 208	
2210,2220,2230,2240	1-2 each	MUS 250K##	
2250,2260,2270,2280	1-2 each	MUS 250V##	
2340	2	MUS Elective LL	
2350	2	MUS Elective LL	
2410	2	MUS 291	
2420	2	MUS 291	
2470	2	MUS 200	
2480	2	MUS 200	
2670,2680,2770,2780	1-2 each	MUS 250IG##	
2800-2899	1-6	MUS Elective LL	
2900	1-9	MUS Elective LL	

CSCC Course	Hrs.	UNION Course	UU CORE Substitution
<b>Music (MUS)</b>			<b>Continued</b>
# Music Theory requires placement by Theory faculty if in application to Music major/minor.			
## Applied Music requires additional evaluation if in application to Music major/minor.			
<b>Nursing (NUR)</b>			
RN's are eligible for admission to Union's RN-to-BSN Program. Non-RN nursing transfer students are referred to the Dean of the School of Nursing for admission toward the Basic BSN Program.			
<b>Philosophy (PHIL)</b>			
1010	3	PHL 243	
<b>Photography (PHO)</b>			
1010	1	Elective LL	
1110	3	ART Elective LL	
1120	3	ART Elective LL	
2430	3	ART 231*	
2801-2899	1-6	ART Elective LL*	
2900	1-9	ART Elective LL*	
*Studio Art requires evaluation of portfolio by Art faculty to apply to Art major/minor.			
<b>Physical Education (PED)</b>			
2210	3	PEWS Elective LL	
2310	3	PEWS Elective LL	
2510	3	PEWS Elective LL	
<b>Physical Education Activity (PHED)</b>			
1010		PEWS Activity Elective LL	
1020		PEWS Activity Elective LL	
1030		PEWS Activity Elective LL	
1040		PEWS Activity Elective LL	
1120	1	PEWS 111, Activity Elective LL	
1150	1	PEWS 113, Activity Elective LL	
1170	1	PEWS 106, Activity Elective LL	
1180	1	PEWS 126, Activity Elective LL	
1190	1	PEWS 110, Activity Elective LL	
1210	1	PEWS 121, Activity Elective LL	
1220	1	PEWS 107, Activity Elective LL	
1233	1	PEWS Activity Elective LL	
1235	1	PEWS Activity Elective LL	
1236	1	PEWS Activity Elective LL	
1320	1	PEWS 117, Activity Elective LL	
1330	1	PEWS 127, Activity Elective LL	
1331	1	PEWS 108, Activity Elective LL	
1360	1	PEWS 115, Activity Elective LL	
1370	1	PEWS Activity Elective LL	
1410	1	PEWS Activity Elective LL	
1420	1	PEWS Activity Elective LL	
1510	1	PEWS Activity Elective LL	
1520	1	PEWS Activity Elective LL	
1560	1	PEWS Activity Elective LL	
1610	1	PEWS 100	
1611	1	PEWS 100	
2200	3	PEWS Elective LL	
2801-2899	1-6	PEWS Elective LL	
2900	1-9	PEWS Elective LL	
<b>Physics (PHYS)</b>			
2010+2011	3+1	PHY 213	
2020+2021	3+1	PHY 214	
2110+2111	3+1	PHY 231	

<b>CSCC</b>		<b>UNION</b>	<b>UU CORE</b>
<b>Course</b>	<b>Hrs.</b>	<b>Course</b>	<b>Substitution</b>
<b>Physics (PHYS)</b>			<b>Continued</b>
2120+2121	3+1	PHY 232	
2130+2131	3+1	PHY 311 LL	
2610+2611	3+1	PHY 262	
2710	3	PHY Elective LL	
2720	3	PHY Elective LL	
2801-2899	1-6	PHY Elective LL	
2900	1-9	PHY Elective LL	
<b>Political Science (POL)</b>			
1730	1	Elective LL	
1740	1	Elective LL	
2110	3	PSC 211	
2801-2899	1-6	PSC Elective LL	
2900	1-9	PSC Elective LL	
<b>Psychology (PSY)</b>			
1010	3	PSY 213	
1130	3	PSY 318 LL	
2040	3	PSY 324 LL	
2110	3	PSY 219	
2310	3	PSY 317 LL	
2800-2899	1-6	PSY Elective LL	
2900	1-9	PSY Elective LL	
<b>Real Estate (RES)</b>			
All		Elective LL	
<b>Religious Studies (REL)</b>			
1070	3	HUM Elective LL	
1080	3	HUM Elective LL	
2780	3	PHL 349 LL	
<b>Service Learning (SLE)</b>			
All		Elective LL	
<b>Sociology (SOC)</b>			
2010	3	SOC 211	
2020	3	SOC 213	
2040	3	SOC 225	
2800-2899	1-6	SOC Elective LL	
2900	1-9	SOC Elective LL	
<b>Spanish (SPAN)</b>			
1010	3	SPA 111	
1020	3	SPA 112	
1110	3	Elective LL	
2010	3	SPA 200 Level Elective	
2020	3	SPA 200 Level Elective	
2110	3	SPA 200 Level Elective	
2120	3	SPA 200 Level Elective	
2801-2899	1-6	SPA 200 Level Elective	
2900	1-9	SPA 200 Level Elective	
<b>Speech (SPE)</b>			
2310	3	COM 112	
2801-2899	1-6	COM Elective LL	
2900	1-9	COM Elective LL	

**For Union University students desiring to take courses at Cleveland State Community College:**

1. Seek approval through the Academic Center.
2. Complete a Cleveland State application in person at Admissions or download an application from [www.clevelandstate.edu/admissions](http://www.clevelandstate.edu/admissions) ;
3. Declare your academic status as transient student, non-degree.
4. If this is your first time to take classes at Cleveland State then a non-refundable application fee will be required at the time of initial registration in classes.
5. Request a copy of your Union University transcript be sent to the Cleveland State Records Office.
6. Register for classes.
7. Pay fees by specified deadline.
8. After you complete your course, request Cleveland State transcript be sent to Union.

**For Cleveland State Community College students desiring to take courses at Union University:**

1. Complete a non-degree application for Union ([www.uu.edu](http://www.uu.edu)) unless you are transferring, then complete a full application ([www.uu.edu](http://www.uu.edu)).
2. Pay a one-time application processing fee of \$35.00.
3. Submit transcripts from all accredited colleges (if you are degree seeking only).
4. Apply for financial aid. All CSCC graduates with a 3.0 GPA or above receive a scholarship. Other grants, loans, workshops, and scholarships are also available.
5. After acceptance, a registration date will be held so you can early register without standing in a long line.

Freshman and Sophomore level courses are available to all Columbia State students from the Regents Online Degree Program. A course listing is available at <http://www.tn.regentsdegrees.org/courses>.

**FOR MORE INFORMATION**  
**Please Contact:**  
**Office of Undergraduate Admissions**  
**UNION UNIVERSITY**  
**1050 Union University Drive**  
**Jackson, Tennessee 38305**  
**731-661-5100 or 1-800-33UNION**

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**NOTES:**

Courses shown in the UU Core Substitution column meet a Union University course requirement as indicated. Those students seeking teacher licensure may not be able to exercise all substitutions and should contact the Director of Teacher Education for further information.

All hours satisfactorily completed with a grade of "C" or above will be transferred.

Courses transferred to Union University transfer on the level on which they were taught, regardless of their parallel at Union. Therefore, sophomore level courses at Columbia State transfer as sophomore level courses at Union.

# Concerning Art Studio Courses:  
 Transfer of studio classes is determined from portfolio review by art faculty. Students must demonstrate competency for the course they wish to transfer.

## Concerning Foreign Language Courses: Foreign Language is transferred in yearly increments. The student who presents one semester will be placed by proficiency level; credit may be awarded for the transfer semester based on proficiency.

### Concerning Applied Music Courses: Placement in applied instruction for music major/minor is determined by music faculty.

Course evaluations based upon 2009-10 Cleveland State Community College and 2009-10 Union University catalogues.