

Transfer Guidelines
For Students From
Kentucky Community & Technical College System
To



(731) 661-5010 or 1-800-33UNION

We are excited that you are considering transferring to Union University from Kentucky Community & Technical College System!

You will find that Union is an excellent place to build on the foundation you have established at KCTCS. Our approach to education provides for personal attention, strong values and an opportunity to develop your talents in a way that sets you up for success in life. You will work hard at Union. The educational program is characterized by rigorous academic pursuit. But the rewards for that work will be visible and long lasting. Your degree from Union will mean something to employers because they will know that you worked hard to earn it.

Union University attracts students who want to be leaders in their fields, and who want to make a difference in the world for the cause of Christ. We see each student as a future leader who can reshape the world and influence others. This is only possible because of our commitment to excellence. You will be exposed to excellence at every level and helped to achieve it.

Union University is also committed to people. You are the reason we exist and personal relationships are treasured. Your professors will know you by name and be there as mentors and academic counselors. They will offer you direct guidance and encouragement

Location: We are located on a 290 acre campus in Jackson, Tennessee, at the northwest corner of Interstate 40 and Highway 45 By-Pass.

Financial Aid: Each graduate of KCTCS with a 3.0 GPA or higher is awarded a transfer scholarship of \$3,000-\$6,000 per year depending on GPA. Grants, loans, and workships are also available. If cost

seems like a barrier for you, you'll be encouraged to see our financial aid counselors. Financial aid is available for degree seeking students enrolled as at least half-time students in traditional programs. Students in non-traditional programs are only eligible for federal aid. Please go to the web or contact us so we may help you complete this process.

Applying to Union: The first step in this exciting journey is applying. Applications may be submitted online through our web site at www.uu.edu . Or you may contact the Office of Undergraduate Admissions at 1-800-33-UNION or locally at 731-661-5100 and we will be happy to send you a copy of the application that you can return by mail. You will also need to have official copies of your transcripts sent from each college you have attended. From there we will determine your transfer credits and help you plan a course schedule designed to move you toward degree completion.

UNION wants to make your transfer as easy as possible. The faculty and staff at Union University are ready and willing to help you in this time of transition. And, these Transfer Guidelines have been developed to make the process a seamless one. The following table shows how your hours at KCTCS will transfer to Union. The equivalent Union course is listed next to your KCTCS courses. A grade of "D" will be accepted only upon completion of the Associates Degree.

If you have any questions, please do not hesitate to call us at 1-800-33-UNION. Our Transfer Coordinator will efficiently and effectively guide you through this transfer process.

KENTUCKY COMMUNITY & TECHNICAL COLLEGE SYSTEM/UNION UNIVERSITY TRANSFER GUIDELINES

KCTCS Course	Hrs.	UNION Course	UU CORE Substitution
Art (ART, AS)			
110	3	ART 116*	
102	3	ART 113*	
120	3	ART 113*	
121	3	ART Elective LL	
130	3	ART 114*	
200	3	ART 117*	
210	3	ART 117*	
220	3	ART 311 LL*	
230	3	ART 312 LL*	
240	3	ART 216*	
245	3	ART Elective LL	
250	3	ART 217*	
103	4	ART 114*	
215	3	ART Elective LL*	
260	3	ART 323 LL*	
261	3	ART 324 LL*	
270	3	ART 242*	
271	3	ART 343 LL*	
280	3	ART 231*	
281	3	ART Elective LL*	
* Art Studio requires evaluation of the student's portfolio by Art faculty for application to an Art major or minor and in consideration of Art scholarship.			
Accounting (ACL, ACT)			
102	1	ACC Elective LL	
101	1	ACC Elective LL	
101	3	ACC 211	
102	3	ACC 212	
196	3	Elective LL	
281	3	ACC 315 LL	
295	3	ACC 319 LL	
All others		ACC Elective LL	
Anatomy (ANA)			
206	3	BIO Elective LL	
209	3	BIO Elective LL	
Anthropology (ANT)			
130	3	PHL 349 LL	
220	3	SOC 355 LL	
All others		SOC Elective LL	
Business & Economics (BA, BIT)			
155	3	MKT Elective LL	
291	3	MKT Elective LL	
1701	.5	Elective LL	
2671	.5	BLAW Elective	
2825	.5	MKT Elective LL	
2872	.6	MGT Elective LL	
197	.2-6	BAD Elective LL	
170	3	MGT 340 LL	
200	3	MGT 340 LL	
212	3	BAD Elective LL	
250	1	BAD Elective LL	

KCTCS Course	Hrs.	UNION Course	UU CORE Substitution
Business & Economics (BA, BIT)			
256	3	MGT 420 LL	
260	2	BAD Elective LL	
267	3	BLAW 321 LL	
274	3	MGT 432 LL	
293	3	FIN 320 LL	
294	3	ECO Elective LL	
295	3	FIN 419 LL	
299	1-3	MGT Elective LL	
1201	.8	BAD Elective LL	
Biological Sciences (BIO)			
121+124	3	BIO 318 LL	
142	3	BIO Elective LL	
112+113	3	BIO 100	
114+115	3	BIO 112	
116+117	3	BIO 213	
118	3	BIO Elective LL	
120	3	BIO Elective LL	
122	3	BIO Elective LL	
130	3	BIO 121	
135	4	BIO 121	
137	4	BIO 221	
Chemistry (CHE)			
120+125	3	Elective LL	
140+145	3	CHE 111	
180+185	3	CHE 112	
220	5	CHE 211+221	
Computer Information Systems (CIS, CIT, IT, NIS)			
All		CSC Elective LL	
Criminal Justice (CJ)			
204	3	CRJ 330 LL	
101	3	CRJ 250	
102	3	CRJ 325 LL	
208	3	CRJ 320 LL	
216	3	CRJ 315 LL	
All others		CRJ Elective LL	
Classical Languages & Literature (CLA)			
131	3	PEWS 170	
Communications (CMS)			
205	3	COM Elective LL	
105	3	COM Elective LL	
120	1	COM Elective LL	
141	1-4	COM 299	
142	1-4	COM 299	
153	4	COM 487 LL	
154	1-4	COM Elective LL	
157	3	ART 231*	
* Art Studio requires evaluation of the student's portfolio by Art faculty for application to an Art major or minor and in consideration of Art scholarship.			

KCTCS Course	Hrs.	UNION Course	UU CORE Substitution
Economics (ECO)			
201	3	ECO 212	
202	3	ECO 211	
All others		ECO Elective LL	
Education (ED)			
101	3	EDU Elective LL	
102	3	EDU Elective LL	
103	3	EDU Elective LL	
104	3	EDU Elective LL	
105	3	Elective LL	
201	3	EDU 150	
203	3	EDU 250	
240	3	EDU Elective LL	
270	3	EDU Elective LL	
299	3	EDU Elective LL	
English Composition (ENG)			
102	3	ENG 111	
230	3	ENG 112	
270	3	ENG Elective LL	
1023	1	ENG Elective LL	
101	3	ENG 111	
105	3	ENG 112	
135	3	ENG Elective LL	
161	3	ENG Elective LL	
203	3	Elective LL	
204	3	Elective LL	
207	3	ENG 312 LL	
Family Studies (FAM)			
252	3	SOC 225	
253	3	SOC Elective LL	
255	3	PSY 324 LL	
French Language & Literature FR)			
201	3	FRE 200 Level#	
101	4	FRE 111	
102	4	FRE 112	
202	3	FRE 200 Level#	
<i># B.A. core language; application to major/minor by proficiency.</i>			
Geography (GEO)			
172	3	GEO Elective LL	
130	3	GEO 112	
152	3	GEO 215	
160	3	GEO 216	
All others		GEO Elective LL	
Germanic Languages & Literature (GER)			
101	4	GER 111	
102	4	GER 112	
201	3	GER 200 Level#	
202	3	GER 200 Level#	
<i># Applies to B.A. core</i>			
History (HIST)			
101	3	HIS 101	
102	3	HIS 102	
270	3	HIS 301 LL	
272	3	HIS 316 LL	
All others		HIS Elective LL	
Human Services (HS)			
All		SOC Elective LL	

KCTCS Course	Hrs.	UNION Course	UU CORE Substitution
Interdisciplinary Early Childhood Education (IECE)			
All		Elective LL	
Journalism (JAT, JOU)			
101	3	COM 120	
241	1-4	COM 299	
101	3	COM 120	
204	3	COM 121	
Kinesiology & Health Promotion (KHP)			
125	1	PEWS Activity Elective LL	
126	1	PEWS Elective LL	
129	1	PEWS 121	
130	1	PEWS Activity Elective LL	
131	1	PEWS Activity Elective LL	
132	1	PEWS Activity Elective LL	
133	1	PEWS 222	
134	1	PEWS Activity Elective LL	
135	1	PEWS Activity Elective LL	
136	1	PEWS 108	
138	1	PEWS Activity Elective LL	
140	1	PEWS Activity Elective LL	
101	1	PEWS Activity Elective LL	
102	1	PEWS 203	
104	1	PEWS 103	
105	1	PEWS Activity Elective LL	
106	1	PEWS 107	
107	1	PEWS 100	
Mathematics (MA, MAT)			
109	3	MAT 111	
115	3	MAT 101	
211	3	MAT 107	
109	3	MAT 111	
110	3	MAT 112	
111	3	MAT 107	
112	2	MAT 112	
113	4	MAT 211	
114	4	MAT 212	
123	3	MAT 201	
201	3	MAT 101	
202	3	MAT 107	
213	4	MAT 213	
214	3	MAT 213	
241	3	Elective LL	
261	3	MAT Elective LL	
155	3	MAT Elective LL	
Management (MGT)			
101	3	MGT Elective LL	
120	3	ECO 400 LL	
160	3	BAD Elective LL	
200	3	MGT 340 LL	
240	3	MGT Elective LL	
256	3	MGT 341 LL	
274	3	MGT 432 LL	
283	3	MGT 318 LL	
287	3	MGT Elective LL	
288	3	MGT Elective LL	
Middle School (MID)			
270	3	EDU Elective LL	
Marketing (MKT)			
290	3	MKT 419 LL	

KCTCS	UNION	UU CORE
Course	Hrs.	Course
		Substitution
Marketing (MKT)		
Continued		
100	3	MKT 328 LL
155	3	MKT Elective LL
282	3	MKT 328 LL
291	3	MKT 351 LL
293	3	MKT Elective LL
Music (MUC, MUS, MUP)		
187	1	MUS 135
170	2	MUS 111##
260	2	MUS 313 LL
192	1	MUS 108
101	1-3	MUS 150 K
102	1-3	MUS 150 V
112	1-3	MUS 150 I
123	1-3	MUS 150 IG
201	1-3	MUS 250 K
202	1-3	MUS 250 V
212	1-3	MUS 250 I
223	1-3	MUS 250 IG
100	3	MUS 216 ART 210
104	3	MUS Elective LL
171	2	MUS 111##
172	2	MUS 103
173	2	MUS 112##
174	3	MUS Elective LL
206	3	MUS 216 ART 210
207	3	MUS Elective ART 210
## Pending placement by theory faculty.		
Nutrition & Food Service (NFS)		
101	3	PEWS 113
Nursing (NR)		
<i>RN's are eligible for admission to Union's RN-to-BSN Program. Non-RN nursing transfer students are referred to the School of Nursing for admissions toward the Basic BSN Program.</i>		
Physics (PHY)		
152	3	Elective LL
231	4	PHY 213
160	3	PHY 112
171	4	PHY Elective LL
201+210	4	PHY 213
203+212	4	PHY 214
232+241	4+1	PHY 231
Philosophy (PHI, PHL)		
100	3	PHL 240
120	3	PHL 345 LL
140	3	PHL Elective LL
260	3	PHL 346 LL
270	3	PHL 347 LL
110	3	PHL Elective LL
120	3	PHL Elective LL
Political Science (PS)		
101	3	PSC 211
210	3	PSC Elective LL
212	3	PSC Elective LL
235	3	PSC 214
255	3	PSC Elective LL
271	3	PSC 111
280	3	PSC Elective LL

KCTCS	UNION	UU CORE
Course	Hrs.	Course
		Substitution
Political Science (PS)		
Continued		
299	1-3	PSC Elective LL
Psychology (PY, PSY)		
185	3	PSY Elective LL
188	1	PSY Elective LL
189	1-2	PSY Elective LL
230	3	PSY Elective LL
297	3	PSY Elective LL
298	3	PSY 317 LL
299	1-3	PSY Elective LL
100	4	PSY 213
195	1	Elective LL
215	4	PSY Elective LL
216	4	PSY 311 LL
223	3	PSY 219
110	3	PSY 213
180	3	PSY Elective LL
181	1	Elective LL
Russian & Eastern Studies (REA)		
120	3	LANG Elective LL
150	4	LANG Elective LL
151	4	LANG Elective LL
Religious Studies (RS)		
101	3	HUM Elective LL
102	3	PHL 452 LL
120	3	HUM Elective LL
121	3	HUM Elective LL
130	3	PHL 349 LL
Sociology (SOC)		
249	3	COM 120
101	3	SOC 211
151	3	SOC Elective LL
152	3	SOC 213
220	3	SOC 317 LL
235	3	SOC 419 LL
260	3	SOC Elective LL
299	3	SOC Elective LL
Spanish (SPA)		
110	3	Elective LL
151	3	Elective LL
201	3	SPA 200 Level#
202	3	SPA 200 Level#
101	4	SPA 111
102	4	SPA 111
# B.A. core application. Application to major/minor based on proficiency		
Statistics (STA)		
200	3	Elective LL
291	3	MAT 114
Social Work (SWK)		
275	3	SOC/SW 225
276	3	SOC/CRJ 312 LL
281	3	PSY Elective LL
124	3	SW/SW 201
222	3	SW/SW 200
180	3	SW/SOC 321 LL
200	3	SW/SOC Elective LL
220	3	SW/SOC Elective LL
All others		SOC Elective LL

KCTCS Course	Hrs.	UNION Course	UU CORE Substitution
Theatre (TA)			
195	1-3	COM Elective LL	
101	3	COM 113	
126	3	COM 240	
127	3	COM 240	
150	3	COM Elective LL	
190	1	COM 299	
191	1	COM 299	
196	3	COM 299	
200	3	COM Elective LL	
203	3	COM Elective LL	
226	3	COM 240 LL	
227	3	COM 240 LL	
260	3	COM Elective LL	
264	3	COM Elective LL	
283	3	COM Elective LL	ART 210

For Union University students desiring to take courses at Kentucky Community & Technical College System:

1. Seek approval through the Academic Center.
2. Complete a KCTCS application in person at Admissions or on-line at <http://www.kctcs.edu/Admissions/>
3. Declare non-degree seeking since you are earning your degree at Union.
4. If first time at KCTCS, pay \$10.00 application fee.
5. Provide college transcript if you plan to take English or mathematics courses, or classes that have English or math pre-requisites.
6. Register for classes.
7. Pay fees by specified deadline.
8. After you complete course, request KCTCS transcript be sent to Union.

For Kentucky Community & Technical College System students desiring to take courses at Union University:

1. Complete a non-degree application for Union (www.uu.edu) unless you are transferring, then complete a full application (www.uu.edu).
2. Pay a one-time application processing fee of \$35.00.
3. Submit transcripts from all accredited colleges (if you are degree seeking only).
4. Apply for financial aid. All KCTCS graduates with a 3.0 GPA or above receive a scholarship. Other grants, loans, workshops, and scholarships are also available.
5. After acceptance, a registration date will be held so you can early register without standing in a long line.

FOR MORE INFORMATION
Please Contact:
Office of Undergraduate Admissions
UNION UNIVERSITY
1050 Union University Drive
Jackson, Tennessee 38305
731-661-5100 or 1-800-33UNION

NOTES:

Courses shown in the UU Core Substitution column meet a Union University course requirement as indicated. Those students seeking teacher licensure may not be able to exercise all substitutions and should contact the Director of Teacher Education for further information.

All hours satisfactorily completed with a grade of "C" or above will be transferred.

Courses transferred to Union University transfer on the level on which they were taught, regardless of their parallel at Union. Therefore, sophomore level courses at Kentucky Community & Technical College System transfer as sophomore level courses at Union.

Concerning Art Studio Courses:
 Transfer of studio classes is determined from portfolio review by art faculty. Students must demonstrate competency for the course they wish to transfer.

Concerning Foreign Language Courses: Foreign Language is transferred in yearly increments. The student who presents one semester will be placed by proficiency level; credit may be awarded for the transfer semester based on proficiency.

Concerning Applied Music Courses: Placement in applied instruction for music major/minor is determined by music faculty.

Course evaluations based upon 2009-10 Kentucky Community & Technical College System and 2009-10 Union University catalogues.