



Master of Business Administration

The McAfee School of Business Administration

International Graduate Application

Thank you for considering Union University for your education. We are pleased you are applying and look forward to helping you during the application process. Please feel free to contact the International Student Office if you have any questions as you complete the International Student Application and supply the required documents.

Please note, this form is to be completed in addition to the application for admission to your specific program of interest. This international application should be attached to the program-specific application furnished by the academic program you are applying for. It is your responsibility to be aware of the additional admission requirements of your program, such as test scores or departmental interviews, and to contact the program's admissions office for further information.

International Applicants

This form is to be completed by the students meeting the criteria listed below, if you are:

- **Currently in your home country and intend on obtaining an F-1 student visa and I-20 to study in the USA.**
- **Currently in the U.S.A on an F-1 visa who will be notifying your current DSO to transfer your SEVIS record to Union University and you intend on obtaining an I-20 from Union University to study.**
You must complete the same process to obtain an I-20, and include the necessary documents. However, you and your current DSO must also complete the "Transfer-In Form" available at www.uu.edu/international
- **Currently in the U.S.A on a non-immigrant visa other than F-1, who will be *changing* your status to an F-1 visa and obtaining an I-20 with the sole intention of studying in the United States.**
- **Currently in the U.S.A on a non-immigrant visa other than F-1 (such as an H-1B), and plan on attending Union University while continuing in current visa status. You are not changing your visa status.**
You must provide supporting documents of your current visa status in the United States.
Complete page 1 of the International Application form, numbers #1-13.
- **Currently in the U.S.A as a permanent resident and wish to attend Union University.**
You must provide proof of permanent residency, English proficiency, and official transcripts.
Complete page 1 of the International Application Form, numbers #1-13.

Official Transcripts

International transcripts must be evaluated using an approved transcript evaluation service, and indicate the degree completed as it equates to U.S. degrees. Please note, you must provide a transcript that meets the requirements of your specific program for which you are applying. Some programs require a course-by-course evaluation; others only require an evaluation of your degree. Please verify with your program regarding transcript requirements. The following are some of the pre-approved transcript evaluators used by Union University.

- Josef Silney & Associates
- Education Evaluators International
- World Education Services, Inc.

Documentation of English Proficiency

If English is not your native language, you are required to display English Proficiency by submitting official scores from the Test of English in a Foreign Language (TOEFL). These requirements apply to all international students and U.S. permanent residents whose native language is not English. Applicants who do not meet minimum English proficiency will not be admitted. Some exceptions may apply.

Declaration of Finances

If you are applying with the intention of obtaining an F-1 visa, this 2-page form must be completed fully and have documentation of the finances which will support you during your studies at Union University. Submit the form and supporting documents with your International Student Application.



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International Graduate Application Form

(to be submitted with M.B.A. application)

You are: (check one)

Currently in your home country and intend on obtaining an F-1 student visa and I-20 to study in the USA.

Currently in the U.S.A on an F-1 visa who will be notifying your current DSO to transfer your SEVIS record to Union University and you intend on obtaining an I-20 from Union University to study.

Must also complete the "Transfer-In Form."

Currently in the U.S.A on a non-immigrant visa other than F-1, who will be *changing* your status to an F-1 visa and obtaining an I-20 with the sole intention of studying in the United States.

Currently in the U.S.A on a non-immigrant visa other than F-1 (such as an H-1B), and plan on attending Union University while continuing in current visa status. You are not changing your visa status.

You must provide supporting documents of your current visa status in the United States.

Complete #1- #13 of the International Application Form.

Currently in the U.S.A as a permanent resident and wish to attend Union University.

You must provide proof of permanent residency, English proficiency, and official transcripts.

Complete #1-#13 of the International Application Form.

1. Full Legal Name (as on passport): _____
First-Given Middle Last- Family Prefer to be called

2. Home Country Address: _____
Number and Street

City/Province Postal Code Country

3. Mailing Address: _____

4. Date of Birth: _____ 5. Ethnicity: _____ 6. Gender: [] Male [] Female
Mo/Day/Yr

7. Country of Citizenship: _____ 8. Birthplace: _____

9. Are you a permanent resident of the U.S.A? [] Yes [] No
City Country

* If you answered YES and you have a permanent resident number, provide proof of your permanent residency and complete #1- #13.

* If you are currently in the U.S. on an F-1 visa, attach the "Transfer-In Form" along with supporting F-1 documents.

* If you are currently in the U.S. on another visa, what kind of visa do you have (J-1, H-1, B-2, etc.)? _____
(please attach a copy with the application)

10. What is your current employment status? _____

11. When do you plan to enroll at Union?

- Feb 20_____
- August 20_____
- October 20_____

12. Marital Status

- Single
- Married: Spouse's Name _____

13. Number of Dependent Children: _____

14. Do you intend to bring your family with you? Yes No

13 a. Have you taken the TOEFL? Yes No

13 b. If yes, indicate the test results you have received.

Test	Date Taken	Score	Type of Test Taken
TOEFL			<input type="checkbox"/> Computer Based <input type="checkbox"/> Paper <input type="checkbox"/> Internet

13 c. If no, indicate the date you plan to take the TOEFL. Official score reports must be sent directly to Office of Admissions

Date to Be Taken: _____

Statement of Understanding for F-1 Visa Students

Please read the statements below carefully. Please acknowledge that in signing below, you demonstrate an understanding of each of these statements which affect your status as an F-1 student. Questions concerning these statements can be directed to the International Student Office.

I understand that I must submit with my application a non-refundable, one-time only application fee of \$50.00. I also understand that, if requested, I must have my academic transcript(s) professionally evaluated by an organization or individual approved by the Office of Undergraduate Admissions. I acknowledge that I will be responsible for any evaluation fees, which can cost between \$100.00 and \$200.00. I agree to request that the official evaluation be forwarded to Union University.

I understand I will have to pay a one-time only fee of \$100.00 to the Dept. of Homeland Security for the operational costs of the Student Visa and Exchange Visitor Information Systems (SEVIS). Payment should be done prior to admittance at www.fmjfee.com after the I-20 is received.

I understand that I may be required to take the Test of English as a Foreign Language (TOEFL) or ACT or SAT prior to admittance and have the official scores sent to the Admissions Office at Union University.

I understand that I must attend the orientation for new international students, in addition required international meetings each semester.

I understand that I am responsible for the direct cost of my education, as well as any expenses related to traveling to or from, or living in, the United States.

I understand that as an F-1 student I can work only on campus (if a job is available). I cannot work off campus until the second year and then only with permission from the United States Immigration and Naturalization Service (INS).

I understand that I must purchase and maintain insurance required of all international students while enrolled at Union University. The cost will be billed to my student account, and I will be charged according to my age.

I understand that I am not allowed to solicit funds from churches or groups within the U.S.A.

Signature of Student _____ Date _____