



A helpful supplement to the Campus Life Handbook

for our new Jett Residents,

also available at www.uu.edu/thejett

Welcome!

A Note from Dean Thornbury:

Welcome to the Jett! We are thankful that you are here, and especially thank you for having faith that the Lord would provide housing for us. We have worked hard to make The Jett a place that fosters community, supports academics, and allows for meaningful relationships and memories to be built on these grounds. It is our desire to serve you. Please let us know how we can assist you. This handbook is designed as a supplement to the Campus Life Handbook found online at www.uu.edu/student-services. Please remember that the Jett is officially a Union University residential complex. Because we are now located in an off-campus setting, we need to work hard to be good neighbors (think noise, speed, and parking). We thank you for your flexibility during this time of transition. We look forward to what the Lord has in store for us together!

Warmly,

Kimberly Thornbury, Ph.D.
Vice President for Student Services and Dean of Students
Union University

The Jett Staff

Since issues of safety and relationships are key values, we want you to get to know our Jett staff team!

Mario Cobo: Mario Cobo now lives on site at the Jett with his wife Rebecca and children Issaic and Sophia. Mario is a two time Union graduate (undergraduate degree and his MBA) as well as a tennis champion. Mario will work with the other Resident Directors (Chip and Sarah, Ashley Jackson and Ema VanCleave to provide 24/7 Resident Director availability!)

Chip and Sarah Coughlin: Chip is from Jackson, Tennessee, and loves to hunt and fish. He has been married to Sarah for 30 years and has a 17 year-old daughter Betsy. He has taught eighth grade boys in Sunday School for years! Sarah, his wife is very creative and has worked in florist shops before the hotel. She is so excited to love our students, be a listening ear and care for our community!

Wendi Johnson: (Front Desk) Wendi is a native of Jackson, Tennessee. She is married and has a 10 year-old son. She trains and shows Tennessee walking horses.

Linda Seals: (Front Desk) Linda will work the night desk from 10 p.m. - 6:00 a.m. She has worked at the hotel for 13 years, and has two children and several grandchildren. She is active in her church and loves to talk about the things of the Lord!

Jean Hutchins: (Front Desk) Miss Jean will work the front desk most days. She has a little dog named Coco, two children and grandchildren. She is a “grandma” at heart and loves to love people!

David “Onion” Carey: Onion is eager to serve and also has been at the hotel for several years. His nickname was bestowed upon him by his pastor. When Onion was young, his father used to shave Onion’s head. One summer when Onion was eight years old, his pastor claimed that his head looked like an onion. The name stuck. (We think your head looks great, Onion!)

Darryl Isbell: (Security) Darryl is a Jackson native, and retired from Martha White foods. He loves to fish and attends Highland Park Baptist Church.

Neil Hayes: (Security) Neil owns a carpet cleaning business and will be working the night time shift at The Jett. He is an avid guitar player.

Gary Cooper: (Facilities Management) Gary is the chairman of the transportation committee at Englewood. He is retired from Proctor and Gamble and he and his wife love to hike. He volunteers on the TN Baptist Disaster Team, and last served helping with the Oklahoma ice storm disaster.

JD Graft: (Facilities Management): JD is also married and like Gary, is retired from Proctor and Gamble. He likes to shoot pool (but not for money, don’t worry!) and help students.

Cable

The Jett is currently equipped with cable service similar to that provided on campus.

Cajun Cookers

Cajun Cookers Restaurant is located in the north wing of The Jett. Darryl Hicks owns this great local eatery and has been catering in West Tennessee for 25 years. He has won both the World BBQ Championship and the International BBQ Championship. Cajun Cookers is in the process of conducting student focus groups and developing a special student menu and will be offering a discount for all Union students and parents. We will keep you posted on the special menu and discounts on this delicious food!

Counseling

Counseling is available on site at the Jett in Lodge 104. To schedule an appointment, please call 661.5284 or 437.0316. A 24/7 crisis hotline can be reached at 1.800.372.0693. In addition, please see uu.edu/student-services/counseling for the latest on the Care and Comfort stations and individual and group counseling.

Community Values

Union University is grounded on the core Values of being Christ Centered, Excellence Driven, People Focused and Future Directed. Please strive to live out these values as well as our five community values (Worth of the Individual, Self Discipline, Personal Integrity, Respect for Property and the Environment, Respect for Community Authority) as we embark on this new journey.

Computer Labs & Wireless Access

Wireless internet access is available throughout The Jett. You will need to purchase a wireless card for your computer to access the internet.

The Jett is equipped with three computer labs, two upstairs and one downstairs. The upstairs study/computer lounges are for women only, while the downstairs lounge is co-ed until curfew, and men only thereafter. We have several Macs and a majority of PC's.

Although we have plenty of paper to stock the computer labs, the toner budget is limited. Please keep daily printing to a minimum.

Curfew and Visitation Hours

Curfew and visitation hours at The Jett are the same as fall semester. The upstairs study/computer lounge is reserved for women only, while the downstairs study/computer lounge is co-ed until curfew, and reserved for men only thereafter.

During visitation, all room doors should be open a minimum of 18 inches while someone of the

opposite sex visits. Doorstops are provided at the front desk. Thank you for understanding, as there is now no separation between bedrooms and living areas.

Decorating Guidelines for The Jett

Please do not tape or nail items to the wall. It's important to have the walls remain intact (not tacky).

Use a 3M Command product for all wall hangings to avoid damage to the wallpaper. 3M Command is available at Lowe's. Additionally, it will be for sale at The Jett front desk while supplies last.

Englewood Baptist Church

The Jett has been graciously loaned to us by the leadership and members of Englewood Baptist Church. If you attend Englewood, or know someone who attends Englewood, please be sure to tell the church staff and members of Union's deep (and perhaps your personal) appreciation for our new residential complex at The Jett!

Flowers

Flowers (or other special items) can be delivered to The Jett: 2267 North Highland Ave., Jackson, TN 38305. Remember, please do not have regular mail delivered here. Please continue to use your UU box on campus.

Front Desk

The front desk is staffed 24/7 for safety and security purposes. They can assist you with questions or put you in touch with the RSA, RD or Safety and Security.

Furniture

Please do not remove any furniture from your room at The Jett. This will help us with both inventory and Fire Marshal regulations (We can't move beds into an adjoining rooms to make different room configurations with more beds.)

Key Cards

Please do not keep room keys near a Dawg Tag or in your pocket with a cell phone—it will demagnetize. In fact, because these are hotel keys they will need to be recharged periodically at the front desk (M-F: 8 am – 12 pm and 1 – 4 pm). Get to know our friends at the front desk. They will recharge your card as needed!

Laundry Options

Laundry facilities are available at the McAfee Residence Complex and Warmath Family Housing for all residents of McAfee, Warmath and The Jett. Please be patient as there are many students

using these laundry facilities.

An off campus laundry option is the Varsity Market Laundry Mat at 367 Oil Well Rd. The Clean Machine on Carriage House Drive is not recommended for Union students.

Also, Watchcare families and other members of your church family are often willing to let you do laundry at their home!

Mail at The Jett

Residents of The Jett will continue to pick up mail at their UU mailbox.

Meal Plan

All Jett residents have a 50 meal block meal plan that begins Wednesday. Residents may eat breakfast off their meal plan at the Huntsman (at The Jett) from 7-9 a.m. Monday-Friday. Meals may also be eaten at Coburn. It is our desire that students not only eat, but also enjoy a time of community while eating this semester.

Newspapers: The *Jackson Sun*

Free (but limited) Jackson Sun newspapers will be available in the hallway between the Garden area and front desk.

Parking (Important!)

Parking is available at The Jett. Additional parking is available at Englewood Baptist Church most days (no parking on Sundays from 7:00 a.m. until 11:00 a.m. and on Wednesdays from 4:00 p.m. until 11:00 p.m.). To prevent accidents, please do not speed in the parking lots as visibility is limited in a number of places.

The blue spaces outside of Cajun Cookers restaurant are reserved at all times for restaurant guests only. (Let's be good neighbors and respect their Cajun Cookers spaces at all times.)

The following is also **really** important. Please **do not** park in any of the spaces behind the former Bubba's Bagels/Daily Grind and in front of the Law Office. The owner is very particular about parking and will have vehicles towed without warning.

Parking (at the Lodge)

The Lodge is a series of 9 larger units that house Mario Cobo, offices for Mario and Chip, and enrollment guest suites. Please do not park in front of the Lodges. Stated differently, please don't park in the red spaces. They are reserved for the RD's and special UU overnight guests. Thank you!

Phones & Checking Voicemail

Incoming Calls: All incoming calls are routed through the Front Desk. Callers can request residents by name (they do not need a room number). The number at The Jett is (731) 554-JETT.

Outgoing Calls: To make a local call dial 9 for an outside line. Long distance calls cannot be made from room phones. Please use your cell phone or a calling card.

Voicemail: Each room has a shared voicemail. A light on the phone indicates when there is a new voicemail. Voicemail can be checked by pressing the message button.

Resident Verification

Jett Residents will be provided with a laminated ID card that will verify your status as a Jett resident. Until we can secure you Jett tags for your rear view mirror, we ask you keep these cards on the front dashboard of your car.

Room Checks

The Jett will have a few room checks scheduled simply to ensure that the property being loaned to us by Englewood remains in good condition. Thank you so much for the upkeep of your room.

Security at The Jett

The Jett Inn provides a number of features with safety and security in mind. The Jett Inn has passed inspection for the Jackson Fire Department to house Union University students. Working fire alarms and sprinkler systems are found throughout the entire campus and the system is in working order.

The Jett Inn is also served by a team of security officers reporting to Union University Safety and Security. These security officers patrol the grounds and the interior of the campus for student safety with a particularly high visibility during the evening and late night hours. Security officers will be available to escort students to and/or from their vehicles, if needed, and will render whatever service is necessary to ensure a safe environment. The Jett Inn is also equipped with a working video surveillance system, utilizing the most up to date technology available. Indoor and outdoor surveillance cameras are found throughout the grounds and will be monitored for suspicious or illegal activity. As part of the safety and security component of the Jett Inn, a 24-hour service desk is staffed to monitor entry into the complex. One of the duties of safety and security staff monitoring the desk is the monitoring of persons coming through the entrances of the complex, as well as monitoring the video surveillance feeds. Supplementing this security presence, Resident Advisors will be on site and active throughout the buildings to assist security in ensuring that a safe environment is constantly maintained.

Security Parking Escort

Students who wish to have a security officer escort them from their car to the building should call 731.554-JETT. The front desk will radio security to meet you.

Severe Weather

In the event of severe weather, the RA's will physically go to each room to be sure that all students are downstairs in an interior hallway. Evacuation maps and detailed instructions are posted throughout the facility. Further instructions will be detailed at the mandatory building meetings that will occur within the week.

Sprinklers

Please do not tamper with or hang anything from the sprinklers due to fire codes and possible damage. Additionally, according to the fire code, nothing may come within 18 inches of the sprinklers. Please keep this in mind if you store items on a top bunk.

Traffic Patterns

There are three ways to access The Jett: from Carriage House Drive (next to Sakura), North Highland (behind the former Bubba's Bagels/Daily Grind), and from Wiley Parker (through Englewood Baptist Church's parking lot).

While it is safe to enter The Jett off of Carriage House drive (right past Sakura), PLEASE do not attempt to exit this way and perform a left hand turn out of Sakura. We want students to exit through the back of the Englewood Parking lot (slowly, please) and turn right onto Wiley Parker. Then you can turn left at the Carriage House light to find the 45 bypass, or right at the Carriage House light to Highland Ave.

There is one road to the Englewood side of The Jett that is very narrow. Please drive with caution around that curve since it is a two-way lane.

Trash

Students will be required to take their room trash to outside dumpsters. Please empty your trash regularly. The front desk can tell you where the nearest dumpster is located.

Tornado Relief

We strongly encourage students to complete FEMA and Red Cross processes. Numbers can be found on www.uu.edu/recovery and a "First Steps: After the Storm" handout that is available in the Office of Student Life and at Union Station.

Final Updates

We are so excited that you are residents of The Jett. Please view the Union residence life website for the most up to date Jett Handbook. Updates will also be available and/or posted by the bulletin board as you exit near the front desk. If you have any questions, comments or suggestions, we welcome them. Please contact Mario Cobo, the front desk, or the Office of Residence Life at reslife@uu.edu or 731.661.5433.